

# SHRIVENHAM PARISH COUNCIL (SPC)

3<sup>rd</sup> January 2024 at 7pm

Dear Councillor

You are summoned to attend the monthly meeting of Shrivenham Parish Council to be held in The Vic Day Hall on **Wednesday 3<sup>rd</sup> January at 7pm.**

Yours sincerely  
Julia Evans  
Clerk

21<sup>st</sup> December 2023

## AGENDA

1. To receive apologies for absence
2. To receive any declarations of interest
3. To approve the minutes of the Parish Council meeting held on 6<sup>th</sup> December 2023.
4. **Any matters arising from the previous meetings and not itemised on this agenda:**
  - a) 23/285 (23/255 - 23/228 - 23/199 - 23/173 - 23/145 - 23/121 - 23/66 - 23/38 - 23/14) – Parking on the High Street. Consideration of options – Cllr Howell.
  - b) 23/285 (23/255 - 23/228 - 23/200) –SID installation – Clerk
  - c) 23/285 (23/255 - 23/228 - 23/202) – Planning enforcement matter – Cllr Foxhall/Cllr Patel
  - d) 23/285 (23/255 - 23/228 - 23/202) – Vale policy on waste bins – Cllr Patel
  - e) 23/285 (23/255 - 23/228 - 23/208) – Community Transport Grant – Cllr Coffey
  - f) 23/286 – Bus Stop on Townsend Road.
  - g) 23/292 / Vale Deep Cleanse
5. To allow members of the public to make representation, answer questions and give evidence in respect of any item of business.
6. To receive a report from the County Councillor
7. To receive a report from the District Councillor
8. To consider any action on the Climate Emergency – Cllr Watson
9. **Chairman's Announcements**
10. **To receive and consider reports and minutes of committees and working groups**
  - a) O&F – 2<sup>nd</sup> January 2024
11. **To receive such communication as the person presiding may wish to lay before the Council.**
12. **To receive reports from Councillors attending meetings on behalf of the Council**
13. **Financial Matters**
  - a) To receive the Finance Reports for November 2023
  - b) To approve payments to be made for December 2023
  - c) To review the Burial Ground fees
  - d) To receive the interim Internal Audit Report
14. **Planning Matters**
  - a) **New Applications to consider.**
    - i. **P21/V1217/RM - Land at Highworth Road.** Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for

the development of a retail unit up to 400 sqm and associated highways works. Amended Plans.

- ii. **R3.0174/23 – Land East of Highworth Road.** Details pursuant to condition 14 – School Travel Plan. Response due by 11<sup>th</sup> January 24.

**b) Applications received since the publication of the agenda**

**c) Decisions**

- i. **P23/V2132/FUL – 11 High Street.** First floor rear extension to a public house. Conversion of the public house to form a single, two storey dwelling. Response due by 17<sup>th</sup> October 2023. The Parish Council had objected to the previous application for this site which had been approved. Granted.
- ii. **S/23/0438 - Lotmead Site, Eastern Villages Swindon.** Revised documents. Awaiting determination.

**d) Update on Major developments**

- i. Cala Development, Highworth Road

**e) Joint Local Plan consultation.**

- 15. Grass cutting
  - a) To consider the Changes to OCC Grass Cutting agreement
  - b) To consider the grass and hedge cutting contract for 2024.
- 16. To consider updating the Parish Council website – Cllr Howell
- 17. To consider establishing a Committee to develop a Community Engagement Strategy – Cllr Winfield
- 18. To receive an update on School liaison – Cllr Jones
- 19. To receive an update on Community Speedwatch – Cllr Pearson
- 20. To receive an update on S106/CIL funding – Cllr Watson
  - a) S106 funding for Public Art
- 21. To receive an update of the allotments - Cllr Sheldon.
  - a) Correspondence regarding dog mess on the allotments
- 22. To receive a report on Environmental Matters - Cllr Watson
  - a) Rewilding village verges – Cllr Brown
  - b) Tuckmill Meadows SSSI
- 23. To receive a report on Social Media – Cllr Brown
  - a) Public Service account on Next Door
- 24. Any business to be added to next month's agenda
- 25. Date of next meeting: Wednesday 7<sup>th</sup> February 2024 at 7pm
- 26. CLOSED SESSION