

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Wednesday 7th February 2024 at 7pm

In the Vic Day Hall at the Memorial Hall

Present: Cllr Bob Sheldon, Chair (RS), Cllr Bjorn Watson (BW), Cllr Julia Jones (JJ), Cllr Elaine Ware (EW), Cllr Nathan Woodhouse (NW), Cllr Simon Howell (SH), Cllr Stu Coffey (SC), Cllr Lucy Brown (LB), Cllr Claire Winfield (CW)

In Attendance: Julia Evans, Lyn Frape

County Councillor:

District Councillors: Cllr Katherine Foxhall

Public: 8 Members of the public

24/34	APOLOGIES FOR ABSENCE County Cllr Constance, District Cllr Patel, Cllrs Bartle and Pearson.	
24/35	DECLARATIONS OF INTEREST None.	
24/36	MINUTES OF THE PREVIOUS MEETING The minutes of the Parish Council meeting, including the confidential session, held on 3 rd January 2024 were approved. Proposed Cllr Coffey, Seconded Cllr Jones. RESOLVED. The minutes were signed.	
24/37	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA <ul style="list-style-type: none"> a) 24/05 (23/285 - 23/255 - 23/228 - 23/199 - 23/173 - 23/145 – 23/121 – 23/66 – 23/14). Parking on the High Street. Still awaiting confirmation of a date for a meeting with OCC. Cllr Howell to chase. b) 24/05 (23/285 - (23/255 - 23/228 - (23/200) – 20mph Speed limit issues (SID installation) – Installation was due to start on 8th February. c) 24/05 (23/285 - 23/255 - 23/228 - 23/200) – Planning enforcement matter. There was nothing to report. Still waiting an update from the EA. It was noted that work was still ongoing. Cllr Foxhall to report back to the enforcement team. Cllr Howell suggested writing to the appropriate leader at the District Council. Cllr Bartle to do this. d) 24/05 (23/285 - 23/255 - 23/228 - 23/202) – Vale policy on waste bins. The Vale bin survey was ongoing. e) 24/08 – Rough sleeper in Martens Road car park. The next step was for the Parish Council to employ a Solicitor to get a court order against him. It was noted that he had declined the assistance of the Vale welfare team. There was concern that he might ignore any court order. There was a reluctance to spend money on this matter. Clerk to ask our Solicitor for an idea of cost. 	<p>SH</p> <p>Clerk</p> <p>KF/VP/RB</p> <p>VP</p> <p>Clerk</p>
24/38	PUBLIC REPRESENTATION <ul style="list-style-type: none"> a) Property Boundaries. A resident reported that a householder had extended the boundary of their property and questioned the legality of the action. It was explained that the land is unregistered and no one knows who the owner is. The householder was in contact with HM Land Registry and was not acting illegally. 	

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	<p>b) Tree planting at Sandhill. A resident wanted to plant a tree on open land at Sandhill. It was explained that the land was owned by OCC and the resident was advised to contact them.</p> <p>c) Community Litter pick. This was to take place on Saturday 23rd March at 9am.</p> <p>d) Defibrillator pads. Mr Lloyd reported that a villager had offered to pay for a spare set of pads. It was noted that the matter was on the agenda for discussion. Ms Clements asked for it to be recorded that she had suffered stress due to the lack of a spare set of defibrillator pads.</p> <p>e) Martens Road car park. A resident asked why there were no lights on Martens Road car park and complained about a pothole on the car park. It was noted that this was a private car park and was not a public footpath.</p> <p>The members of the public were thanked for attending.</p>	
24/39	<p>COUNTY COUNCILLOR'S REPORT Cllr Ware reported that Cllr Constance was making good progress and had moved to a clinic in London.</p>	
24/40	<p>DISTRICT COUNCILLORS' REPORT A written report had been circulated. The following comments were made:</p> <p>a) Afghan Refugees. A discussion had been held over email about the Afghan relocation scheme. A meeting had been held with the officers concerned. OCC, the MoD and the Police were also involved. The Vale was not able to have access to any information relating to the MoD houses. The houses that the Vale were responsible for were to be made more welcoming. The scheme was being funded by the government. Cllr Foxhall asked that any concerns be sent to her.</p> <p>b) Flooding in Lawrence Avenue. Cllr Foxhall had spoken to officers at the Vale and the County which had resolved the issue. Work was ongoing to ensure that all permissions had been properly adhered to. Cllr Watson explained the drainage situation and noted that the drain under the onsite playing field was totally blocked. He had been liaising with the contractor manager for the school site but had not received an update for some time. Access to the Cala development had become a quagmire. Cllr Watson to confirm this in an email to Cllr Foxhall.</p> <p>c) Tuckmill Meadow. There had been another delay to the release of the S106 funding. Cllr Foxhall to raise it with the Vale CEO if it was not resolved. Stock fencing needed to be installed urgently. Cllr Watson noted that the Earth Trust consultancy agreement had been extended until the end of March but there had been no contact for some time. Cllr Foxhall to contact the relevant District Councillor. Cllr Watson thanked the Vale for their quick response in clearing the fly tipping.</p> <p>d) Bus Stops on Townsend Road. Cllr Foxhall had been in touch with OCC about this. She noted that future contact with OCC needed to go through the Clerk.</p>	BW

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	<p>e) Health Centre development plans. Cllr Foxhall had been liaising with the Health Centre to support their development plans. These will need to be led by the ICB.</p> <p>f) Flooding in the Western Vale. Officer had agreed to look at the potential flooding impact due to the development of the Eastern Villages.</p> <p>g) A420 safety. A meeting had been held and all parishes east of Faringdon had been invited. Cllr Foxhall offered to feed in any comments.</p> <p>h) Joint Local Plan. Cllr Howell noted that those Councillors who had day jobs were unable to attend the drop-in events about the Joint Local Plan as they had only been held during the working day.</p> <p>i) Climate Action Fund grant. This fund would open for application soon. Cllr Foxhall was thanked for attending.</p>	
24/41	<p>CLIMATE EMERGENCY ACTIONS It was reported that the hub was thriving. A video had been produced about activities at Tuckmill and about The Hub. It was to be found on YouTube. Everyone was urged to watch it.</p>	BW
24/42	<p>CHAIRMAN'S ANNOUNCEMENTS. None.</p>	
24/43	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS a) O&F Committee – The minutes of the O&F Committee meeting held on 30th January were not yet available. Everything that was discussed was on the agenda for this meeting.</p>	
24/44	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL a) Policy on spare defibrillator pads. A spare set of pads had been ordered and placed with the defibrillator on the pavilion. It was noted that the spare pads had taken longer than 24 hours to arrive. The Council was asked to consider whether to keep a second spare set of pads at a cost of £70 per set. It was agreed that a second spare set would be purchased. Proposed Cllr Howell, Seconded Cllr Winfield. RESOLVED. The Deputy Clerk to order a second spare set. b) Consultation on ward boundaries. The review was for District Council wards. There were no changes to Shrivenham and Watchfield wards. It was agreed that no response was necessary.</p>	LF
24/45	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL Members of the Council had attended a drop-in session on the Joint Local Plan. Nothing to report.</p>	
24/46	<p>FINANCIAL MATTERS</p>	

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	<p>a) Finance Reports – December 2023. The reports were reviewed and approved. Proposed Cllr Brown, Seconded Cllr Jones. RESOLVED.</p> <p>b) January Payments – The payments were reviewed and approved. Proposed Cllr Coffey, Seconded Cllr Ware. RESOLVED.</p>	
24/47	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P23/V2829/FUL – Defence Academy, Faringdon Road. Installation of a ground mounted Solar PV system. The proposed location is an unused tarmac area which once housed a temporary sports building. The tarmac area has been unused for a number of years. The Parish Council had responded with no objections.</p> <p>b) P24/V0096/HH – 6 Damson Trees. Erection of side and rear single storey extension to include driveway widening and associated landscaping. Response due by 7th February. There were no objections.</p> <p>c) P24/V0094/FUL and P24/V0095/LB – The Memorial Hall, Highworth Road, To renovate and update the existing loggia by replacing the windows with full height glazing and clerestory windows; to replace the existing flat roof with single ply roofing membrane and to renovate and update the existing ladies and gents toilets. Parish Council application. For information only.</p> <p>d) P23/2837/LB – 40 High Street. To replace timber back door with composite PVC door including new frame, handles, security locks and pattern glass. Awaiting determination.</p> <p>e) P24/V0239/FUL – Shrivenham Park Golf course, Pennyhooks Lane. Change of use of one parking space to hot food vending van. Response due by 21st February. Concerns were that the proposal was likely to bring traffic and litter to the area, that it could take business away from the High Street, the potential for ant-social behaviour and the impact on the SSSI. It was noted that residents of Cross Trees Park had already objected. It was suggested that we ask for the application be called in. Cllr Foxhall reported that the business was run by a young local person and that she had agreed to support the application. It was agreed to object. Proposed Cllr Coffey, Seconded Cllr Woodhouse. RESOLVED. The District Council to be asked to call the application in if it is minded for approval.</p>	Cllr Foxhall
24/48	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</p> <p>None.</p>	
24/49	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P21/V1217/RM - Land at Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development of a retail unit up to 400 sqm and associated highways works. Amended Plans. Granted.</p> <p>b) R3.0174/23 – Land East of Highworth Road. Details pursuant to condition 14 – School Travel Plan. Awaiting determination.</p>	

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	c) S/23/0438 - Lotmead Site, Eastern Villages Swindon. Revised documents. Awaiting determination.	
24/50	PLANNING MATTERS – MAJOR DEVELOPMENTS a) Cala Development, Highworth Road. Nothing to report. It was noted that there had not been a meeting for some time.	
24/51	JOINT LOCAL PLAN CONSULTATION The planning committee was to meet on 8 th February to develop a response.	Planning Committee
24/52	PARISH COUNCIL WEBSITE Cllr Howell reported that the colours on the site had been changed which had improved the look of the site. He had analysed the content and noted that more than 50% of it was OK but the Community pages needed some work. The immediate actions were refreshes of the allotment page, the Councillor information page and the Neighbourhood Plan page. Longer term the local directory was to be reviewed.	SH
24/53	COMMUNITY TRANSPORT PROJECT A meeting had been scheduled but there had not been a lot of interest. There were four people involved; this was insufficient. A further call for volunteers had been put out which had attracted more people. The next meeting was scheduled for 22 nd February at the Bowls Club. A meeting with OCC was to be arranged after this. More input from the other three parishes was required. Cllr Howell suggested speaking to the owner of Wayland Private Hire.	SC
24/54	SCHOOL LIAISON Practical completion of the new school building was due on 12 th April. It was expected that the pupils will move in after Easter.	JJ
24/55	COMMUNITY SPEEDWATCH A written report had been circulated. At the meeting it was reported that 16 sessions had been held and 502 vehicles had been reported. The top speed in the 30mph zone was 48mph and in the 20mph zone it was 42mph. The team felt that average speeds were lower than they were before the scheme had started.	GP
24/56	S106/CIL FUNDING a) Memorial Hall projects. The application for S106 funds for the toilet refurbishment had been submitted. b) Community Art. The project for Community Art on the Blue Cedar development had been defined. Attempts were being made to identify the landowner of the public open space in Queens Crescent to move the project forward.	BW/Clerk JJ
24/57	ALLOTMENTS REPORT Rent payments were still outstanding for 10 tenants. The hens near Colton Road had been moved to a new enclosure. Rats had been reported in a compost heap. The pest controller had been asked to deal with this.	RS
24/58	REPORT ON ENVIRONMENTAL MATTERS a) Tuckmill Meadows SSSI. Refer to minute reference 24/40 c) above. It was noted that the working party was still well attended on a Monday, but was less so at weekends. b) Rewilding the verges. No progress. Cllr Brown to look into an application for the funding referred to by Cllr Foxhall.	BW LB

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24/59	REPORT ON SOCIAL MEDIA No progress. Cllr Brown to liaise with the Clerk to determine what the council should publish on social media. Cllr Coffey suggested a Nextdoor account for the Community Transport scheme. It was thought that a Facebook account might be a better option.	LB
24/60	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA. Cllr Coffey reported that he was unable to attend the next PTR meeting, which was to be held online. No one volunteered to attend in his place.	
24/61	DATE OF NEXT MEETING Wednesday 6 th March 2024 at 7pm. Cllr Watson offered his apologies.	

The meeting closed at 20.50