

VISCOUNTESS BARRINGTON TRUST

Minutes of meeting held on 7th February 2024 at 20.55

In the Vic Day Hall

Present: Bjorn Watson (Chair), Bob Sheldon, Stu Coffey, Lucy Brown, Simon Howell, Nathan Woodhouse, Elaine Ware, Julia Jones,

In Attendance: Julia Evans, Lyn Frape

Public: 2 members of the public

24/16	APOLOGIES FOR ABSENCE Richard Bartle, Claire Winfield, Gerard Pearson.	
24/17	DECLARATION OF INTERESTS None.	
24/18	MINUTES OF MEETING HELD ON 3rd JANUARY 2024. The minutes were approved. Proposed: LB, Seconded: JJ. RESOLVED. The minutes were signed.	
24/19	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) Replacement emergency sign at the playground. No progress. b) Community Compost Facility. Sustainable Shrivenham has finance. A location was to be confirmed. BW to bring a plan to the next meeting.	JE BW
24/20	PUBLIC REPRESENTATION None.	
24/21	PRESENTATION FROM THE FOOTBALL CLUB. Carried forward to March	
24/22	TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE MEETING None.	
24/23	CHAIRMAN'S ANNOUNCEMENTS a) Banners. The Trust had been asked why the banners were not on display in the main hall. It was noted that this had been discussed some time ago and agreed that they would be stored safely, only being put up for specific village events. Hirers in general did not want them installed and took them down and did not treat them well. It was proposed that the previous agreement be adopted as a formal policy. It was therefore formally agreed that the banners would be stored safely and only put on display for village events. Proposed JJ, Seconded RS. RESOLVED.	
24/24	TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS a) HMG - The minutes of the meeting held on 1 st February had not been finalised. It was reported that: i. Confirmation had been received that the Platinum Jubilee Grant was still available. Approval was sought to appoint PJE as the contractor for the toilet refurbishment. This was agreed, Proposed LB, Seconded JJ. RESOLVED. Approval was sought to appoint PJE as the contractor for the Loggia work. This was approved. Proposed EW,	JJ/EW

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	<p>Seconded RS. RESOLVED. Work was progressing on the S106 application for the loggia.</p> <ul style="list-style-type: none"> ii. A new electricity contract had been signed which was expected to save around £1000 per year. iii. The asset audit was to be completed before the year end. iv. The hearing loop in the Vic Day hall had been tested and RS confirmed that it was now working. <p>b) Centenary Celebration Group – The next meeting was due next week. Progress was being made. The group was working with VB Homes and the Fete Committee.</p>	
24/25	<p>TO RECEIVE REPORTS FROM TRUSTEES ATTENDING MEETINGS ON BEHALF OF THE TRUST None.</p>	
24/26	<p>FINANCIAL MATTERS</p> <ul style="list-style-type: none"> a) Bookings Report. The report was presented. Although there was a budget shortfall there were still two months left in the financial year. b) Financial Statement for December 2023. The Financial statement was reviewed and approved. No issues were raised. Proposed RS, Seconded SC. RESOLVED. c) January payments. The payments were reviewed and approved. Proposed JJ, Seconded EW. RESOLVED. 	
24/27	<p>COMMUNITY TRANSPORT VEHICLE SC sought approval to part the Community Transport Vehicle in the Memorial Hall car park because it was a central location with CCTV. It was agreed that a space would be reserved. The Community Transport committee would pay for the sign. Proposed SC, Seconded LB. RESOLVED.</p>	
24/28	<p>MEMORIAL HALL MATTERS</p> <ul style="list-style-type: none"> a) Energy Audit. The grant payment had been received. Work was to proceed on destratification fans, LED lighting, chimney balloons and smart radiator valves. Secondary double glazing and underfloor insulation in the main hall. Heat pumps had been investigated but were not deemed feasible at the moment. b) Memorial Hall Refurbishment. The plans were on display in the main lobby. They had also been put on the Memorial Hall website. Quotes for the kitchen had not yet been received. The project was expected to be complete by March 2025. c) Car Park remedial work. Work had been due to start in mid-January but had not. BW to chase for a start date. 	<p>JE/BW</p> <p>BW/JE</p> <p>BW</p>
24/29	<p>RECREATION GROUND MATTERS</p> <ul style="list-style-type: none"> a) Mini-MUGA. Work had re-started. No finish date was available. b) Laurel Bush. The holly bush had been ordered. The laurel was to be removed on 8th February. c) Swings. NW was thanked for providing the shackles. He was to work with LH to install them on Friday. 	<p>JE</p> <p>LF</p> <p>NW/LH</p>
24/30	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA Approval to park the Community Transport vehicle in the Memorial Hall car park.</p>	JE (agenda)
24/31	<p>DATE OF NEXT MEETING Wednesday 6th March 2024 at approx. 9pm</p>	

Meeting closed at 21.35