

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Wednesday 6th December 2023 at 7pm

In the Main Hall at the Memorial Hall

Present: Cllr Richard Bartle, Chair (RB), Cllr Nathan Woodhouse (NW), Cllr Stu Coffey (SC), Cllr Bjorn Watson (BW), Cllr Claire Winfield (CW), Cllr Julia Jones (JJ)

In Attendance: Julia Evans, Lyn Frape

County Councillor:

District Councillors: Cllr Kat Foxhall

Public: 5 Members of the public

23/282	APOLOGIES FOR ABSENCE Cllrs Sheldon, Brown, Ware, Howell and Pearson.	
23/283	DECLARATIONS OF INTEREST None.	
23/284	MINUTES OF THE PREVIOUS MEETING The minutes of the Parish Council meeting held on 1 st November 2023 were approved. Proposed Cllr Bartle, Seconded Cllr Winfield. RESOLVED. The minutes were signed.	
23/285	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA <ul style="list-style-type: none"> a) 23/255 (23/228 - 23/199 - 23/173 - 23/145 – 23/121 – 23/66 – 23/14). Parking on the High Street. Cllrs Howell and Bartle had been in touch with OCC and had confirmed the preferred option of 3-hour parking limit, with more resident and disabled parking spaces. A meeting was to be held with OCC in January after which the proposal would be circulated for consultation and review. b) 23/255 (23/228 - (23/200) – 20mph Speed limit issues (SID installation) – The locations for the SID poles had been agreed. Both the poles and the SID unit had been ordered. c) 23/255 (23/228 - 23/200) – Planning enforcement matter. An update had been received from the vale. The Parish Council had objected strongly to the proposed changes for foul drainage and the planning application had still not been determined. Details had been sent to the Environment Agency. Thames Water had said that the sewage system was overloaded. Cllr Foxhall explained their response. Cllr Bartle was convinced that the enforcement team was not dealing with the situation as work was continuing on site. The developer position was explained by Cllr Foxhall although it was agreed that this was not the solution required. d) 23/255 (23/228 - 23/202) – Vale policy on waste bins. No update. e) 23/255 (23/228 - (23/208) – Community Transport Grant. An application had been submitted for a Community Transport scheme. The scheme included Watchfield, Bourton and Longcot. The bid had been successful. A disability vehicle was to be purchased which would be used to take people to hospital and other important appointments. The funds were to come from the grant and from S106 funds that had been allocated to community transport. The funds would cover the purchase of the vehicle and running costs for about 5 years. The target was to purchase the vehicle by the end of March 2024 and have the scheme running 	<p>SH</p> <p>Clerk</p> <p>KF/VP</p> <p>VP</p> <p>SC</p>

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	<p>by the spring. Volunteers had come forward to administer the scheme. Volunteer drivers were being sought,</p> <p>f) 23/2555 (23/235) – Compost from the Defence Academy. The proposal was to create a community compost facility. The scheme was to be administered by Sustainable Shrivenham. The matter was to be moved to the VBT agenda from January.</p>	CLOSED
23/286	<p>PUBLIC REPRESENTATION</p> <p>a) Parking Proposals. Mr Jenkins thanked the Parish Council for listening to the resident's concerns. He was pleased that they had been taken into account. Cllr Bartle invited him to attend the meeting with OCC.</p> <p>b) Sewage issues. Mr Jenkins noted that The Times was running a campaign about sewage problems and suggested that Cllr Bartle contact them.</p> <p>c) Meeting Room. It was requested that the Parish Council meeting be moved to another room. Cllr Bartle explained why this was difficult.</p> <p>d) Bus Stops on Townsend Road. An update on the Townsend Road bus stop was requested. The length of time to implement to bus stop was questioned. Clerk to write to the OCC officer cc to Cllr Foxhall.</p> <p>The members of the public were thanked for attending.</p>	Clerk
23/287	<p>COUNTY COUNCILLORS REPORT</p> <p>No report. It was noted that Cllr Constance was unwell. The Parish Council sent their best wishes.</p>	
23/288	<p>DISTRICT COUNCILLORS REPORT</p> <p>Cllr Foxhall had sent a written report which had been circulated. At the meeting she reported that:</p> <p>a) The Integrated Care Board had been scrutinised. There was still a lot to be worked out. Community based services were being re-contracted.</p> <p>b) A response had been submitted to the Wicklesham Quarry Development. The response emphasised issues with the A420 and asked that attention be paid to the ecological and environmental issues.</p> <p>c) The consultation on the draft Joint Local Plan was to open in January.</p> <p>d) A resident had experienced sewage flooding in their garden. Cllr Foxhall was following this up and asked to be informed if others have experienced similar problems.</p> <p>Cllr Foxhall was thanked for attending.</p>	
23/289	<p>CLIMATE EMERGENCY ACTIONS</p> <p>It was reported that Sustainable Shrivenham was flourishing. They had appointed a new manager and would be opening for an extra day.</p>	BW
23/290	<p>CHAIRMAN'S ANNOUNCEMENTS.</p> <p>a) Signage on disabled parking bays in the High Street. OCC were to replace them.</p> <p>b) Joint Local Plan update. A planning committee meeting was to be held in January to review the JLP.</p>	

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	<p>c) Centenary Celebration Group email address. The CCG had asked for an email account. The cost of £5.88 per month was agreed. Proposed Cllr Winfield, Seconded Cllr Coffey. RESOLVED</p> <p>d) Fake emails. Fake emails purporting to come from Cllr Bartle had been received. There was an add-on available which could help prevent this at a cost of £1.97 per month per person. Four licences were approved. Proposed Cllr Bartle, Seconded Cllr Woodhouse. RESOLVED.</p> <p>e) Vexatious phone calls in the office. The ability to record phone calls was available at a cost of £10 per month. This was approved. Proposed Cllr Bartle, Seconded Cllr Winfield. RESOLVED.</p>	
23/291	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>a) O&F Committee – The O&F Committee meeting scheduled for 28th November had been cancelled.</p>	
23/292	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) New Clothing bank for Thames Valley Air Ambulance. The bank at Martens Road was to be replaced. A new contractor was to be used and the service was to be improved.</p> <p>b) Changes to OCC Grass Cutting agreement. c/f</p> <p>c) OCC Consultation on Lane Rental Scheme. Under this scheme contractors who want to dig up the road will have to pay and they will be penalised if their schemes overrun. It was noted that the utility companies were excluded. No response.</p> <p>d) Shrivenham Christmas Lights. When new street lights were installed they did not include RCDs. OCC had been contacted and they have asked their contractors to install the RCDs.</p> <p>e) Vale Deep Cleanse. Shrivenham was scheduled for 9th-15th January. All Councillors to advise Clerk of proposed locations.</p> <p>f) Martens Road Car Park. A person was living there in a car. He had been aggressive. Police had been contacted but were unable to take action. Cllr Foxhall suggested that Vale may be able to help. Clerk to send details.</p> <p>g) Consultation on Policing budget. Cllrs Bartle and Jones had responded. Cllrs can complete if they wish.</p> <p>h) Correspondence regarding dog fouling on the High Street. Cllr Bartle to put a note in Parish Jottings.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">All Councillors</p> <p style="text-align: center;">Clerk</p> <p style="text-align: center;">RB</p>
23/293	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>None.</p>	
23/294	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – October 2023. The reports were reviewed and approved. Proposed Cllr Watson, Seconded Cllr Coffey. RESOLVED.</p> <p>b) November Payments – The payments were reviewed and approved. Proposed Cllr Coffey, Seconded Cllr Winfield. RESOLVED.</p>	

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	<p>c) To review the Burial Ground Fees. Clerk to prepare a document for next meeting.</p> <p>d) Request for grant from South and Vale Citizens Advice. A £100 donation was awarded. Proposed Cllr Coffey, Seconded Cllr Jones. RESOLVED.</p>	Clerk
23/295	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P21/V1217/RM - Land at Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development of a retail unit up to 400 sqm and associated highways works. Amended plans. It was agreed to maintain the Council's objection. Proposed Cllr Coffey, Seconded Cllr Bartle. RESOLVED.</p>	
23/296	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</p> <p>None.</p>	
23/297	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P23/V2174/FUL – Pennyhooks Farm. Cattle shed with approach track, apron and associated works. Granted.</p> <p>b) P23/V2175/FUL – Pennyhooks Farm. Hay barn with (shared) approach track and associated works. Granted.</p> <p>c) P23/V2132/FUL – 11 High Street. First floor rear extension to a public house. Conversion of the public house to form a single, two storey dwelling. Response due by 17th October 2023. The Parish Council had objected to the previous application for this site which had been approved. Awaiting determination.</p> <p>d) P23/V2166/HH – 25 Stainswick Lane. Dormer to rear elevation. Granted.</p> <p>e) S/23/0438 - Lotmead Site, Eastern Villages Swindon. Revised documents. Awaiting determination.</p>	
23/298	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>a) Cala Development, Highworth Road. Nothing to report.</p>	
23/299	<p>GRASS AND HEDGE CUTTING CONTRACT</p> <p>Cllr Bartle outlined the cemetery issue. Carried forward.</p>	Clerk
23/300	<p>PARISH COUNCIL WEBSITE</p> <p>Cllr Howell was still working on this.</p>	SH
23/301	<p>To consider establishing a Committee to develop a Communications Strategy. Amendment tabled to change the motion to 'To consider establishing a Committee to develop a Community Engagement Strategy'. The change had been approved by the Chairman. The motion was carried forward to January.</p>	CW
23/302	<p>SCHOOL LIAISON</p> <p>The opening of the new school had been rescheduled to 17 April, after the Easter break. There had been complications with utilities which had caused the delay. The new Head had not yet been appointed. Cllr Jones had applied for a grant to help move the sculpture outside the school to</p>	JJ

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	the new school site. She had also sourced a contractor to carry out the work. The old school site had been put up for sale.	
23/303	COMMUNITY SPEEDWATCH Cllr Pearson had sent a written report which had been circulated.	GP
23/304	S106/CIL FUNDING Nothing to report. a) Community Art. A meeting had been held with residents and an artist had been selected. Abi Brown had submitted a S106 application for approval. This was agreed. Proposed Cllr Coffey, Seconded Cllr Bartle. RESOLVED. Cllr Jones was thanked for her work on this.	BW/Clerk CW/JJ
23/305	ALLOTMENTS REPORT Inspections had been carried out. Renewals were to be sent out w/c 4 th December. a) Dog mess on the allotments. Carried forward to January.	RS c/f
23/306	REPORT ON ENVIRONMENTAL MATTERS a) Tuckmill Meadows SSSI. Waiting for the Vale to appoint management contractors to oversee the area. Only one tender had been received which had caused a delay. In the longer term cattle were required for the site. b) Rewilding the verges. No report.	BW LB
23/307	REPORT ON SOCIAL MEDIA No report. a) Review of Social Media Policy. This was approved. Proposed Cllr Coffey, Seconded Cllr Woodhouse. RESOLVED.	LB CLOSED
23/308	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA. Nothing. It was noted that Nicole Sarsons had thanked the Parish Council for their help.	
23/309	DATE OF NEXT MEETING Wednesday 3 rd January at 7pm.	

The meeting closed at 20.16