

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Wednesday 6th September 2023 at 7pm

In the Main Hall at the Memorial Hall

Present: Cllr Richard Bartle, Chair (RB), Cllr Nathan Woodhouse (NW), Cllr Elaine Ware (EW), Cllr Gerard Pearson (GP), Cllr Julia Jones (JJ), Cllr Claire Winfield (CW), Cllr Bob Sheldon (RS), Cllr Stu Coffey (SC), Cllr Simon Howell (SH), Cllr Bjorn Watson (BW)

In Attendance: Julia Evans, Lyn Frape

County Councillor: Cllr Yvonne Constance

District Councillors: Cllr Katherine Foxhall

Public: 8 Members of the public

23/196	APOLOGIES FOR ABSENCE Cllr Brown, District Cllr Patel.	
23/197	DECLARATIONS OF INTEREST Cllr Pearson for agenda item 16 a(i).	
23/198	MINUTES OF THE PREVIOUS MEETINGS The minutes of the Parish Council meeting held on 5 th July 2023 were approved. Proposed Cllr Pearson, Seconded Cllr Coffey. RESOLVED. The minutes were signed.	
23/199	<p>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</p> <p>a) 23/173 (23/145 - (23 A meeting with OCC was to be arranged. Cllr Bartle had suggested 22nd September. Cllr Constance suggested that consideration was given to where all-day parking could take place. She also pointed out that OCC has responsibility for enforcement.</p> <p>b) 23/173 (23/145 - 23/121 - 23/74) – Engagement on area weight restrictions. A letter had been written to OCC Highways. An enthusiastic reply had been received but there had been no further progress. Cllr Constance noted that there had been a county wide review of HGV traffic.</p> <p>c) 23/173 (23/145 - 23/126) – Purchase of a mobile SID. Sites for the poles had been considered. Further sites to be looked at. Awaiting confirmation of CPF funding.</p> <p>d) 23/178 – Councillor Training. The training session had been held. Clerk to discuss dates with Cllr Woodhouse.</p> <p>e) 23/178 Update to VAS. The Speedwatch group had covered the VAS units. Cllr Pearson noted that they could not be updated.</p> <p>f) 23/180 – Behaviour of School children at bus stops. It was noted that OCC had changed to location of the bus stop. It was agreed to wait and see what happens before a letter was written to Faringdon Community College.</p> <p>g) 23/180 – Letter from Bloor Homes. An invitation had been received to discuss development on the golf course. It had been decided not to meet with them.</p>	<p>SH</p> <p>RB</p> <p>Clerk</p> <p>CLOSED</p> <p>CLOSED</p> <p>CLOSED</p> <p>CLOSED</p>
23/200	<p>PUBLIC REPRESENTATION</p> <p>a) SAGA Representative. An update on tree cutting was requested. Cllr Sheldon reported that straps had been added to the water tanks and a</p>	

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	<p>new tap installed. He was still looking for a device to prevent spraying. He noted that the Parish Council would be commissioning a tree survey and no tree work would be carried out until this had been completed.</p> <p>b) 20mph Speed Limit. Residents complained that this was not successful. They found that people who did obey the speed limit were being overtaken by those who chose not to. They did point out that vehicles did slow down when the speedwatch group was active. Cllr Bartle felt that the only effective solution was police enforcement. He agreed to write to the Police and Crime Commissioner requesting a police presence. Cllr Howell reported on an incident that took place on fete day. Cllr Pearson agreed to write to the police about this. Cllr Constance felt that a buffer zone between the 20mph limit and the national speed limit was required. Cllr Constance to look into this.</p> <p>c) Allotments. Residents reported that rats were still a problem on the allotments. Cllr Sheldon explained that as long as there were compost heaps at the allotments there would be rats. A resident also complained about chickens. Cllr Sheldon was looking into this.</p> <p>d) Request for a Refuge on Highworth Road. It was felt that a pedestrian refuge would help to restrict speed. Clerk to write to OCC Highways about this.</p> <p>The members of the public were thanked for attending.</p>	<p style="text-align: center;">RB</p> <p style="text-align: center;">GP</p> <p style="text-align: center;">YC</p> <p style="text-align: center;">RS</p> <p style="text-align: center;">Clerk</p>
<p>23/201</p>	<p>COUNTY COUNCILLORS REPORT</p> <p>Cllr Constance had sent a written report which had been circulated. At the meeting she reported that</p> <p>a) OCC had refused the HIF1 planning application. The proposed route was to have served a large number of houses and would have provided access for all forms of transport including pedestrians and cycleways. The local plans depended upon the delivery of the houses associated with the proposal. The application had been called in by the Secretary of State and it was unclear what the outcome would be. Cllr Bartle questioned the impact on the local plan and the implications for Shrivvenham. Cllr Constance confirmed that everything was on hold at the moment.</p> <p>b) There was a grant available for Community Transport projects.</p> <p>Cllr Constance was thanked for attending.</p>	
<p>23/202</p>	<p>DISTRICT COUNCILLORS REPORT</p> <p>Cllr Foxhall had sent a written report which had been circulated. At the meeting she reported that:</p> <p>a) The Vale had been contacted by the Secretary of State about slow planning decisions. A formal response had been made and work had been undertaken to speed up the process.</p> <p>b) There was to be a briefing on planning enforcement shortly.</p> <p>c) The HIF1 decision had delayed the Joint Local Plan. A public consultation was due later this year but the timeline may change.</p>	

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	<p>d) She had spent a lot of time dealing with housing issues in Queen's Crescent.</p> <p>e) She had received an email from the Practise Manager at Elm Tree Surgery inviting her to a meeting. There was also to be a meeting with the Integrated Care Board.</p> <p>f) The planning application for the care home had been withdrawn.</p> <p>g) The S73 application for foul water on the Townsend Road site was still under consideration. Cllr Bartle expressed concern that the development was still ongoing despite this outstanding issue. Cllr Constance suggested that this was an enforcement matter. Cllr Bartle offered to write to the Vale.</p> <p>Cllr Ware raised the issue of another enforcement matter that was not being dealt with. She was to send the details to Cllr Foxhall.</p> <p>Cllr Howell asked about waste bins and requested some clarity on the Vale's policy. Cllr Foxhall stated that Cllr Patel would respond on this matter.</p> <p>Cllr Foxhall was thanked for attending.</p>	<p>RB</p> <p>EW</p> <p>VP</p>
23/203	CLIMATE EMERGENCY ACTIONS No progress.	BW
23/204	VILLAGE DINNER 2024 Cllr Ware suggested that this should be carried this forward to 2025 and incorporated into the Centenary celebrations. Cllr Coffey suggested that there should be a budget for this. Proposed Cllr Ware , Seconded Cllr Winfield. RESOLVED.	
23/205	PUBLICITY REQUIREMENTS FOR CASUAL VACANCIES Cllr Winfield felt that vacancies were not fully publicised and referred to a NALC document. Cllr Ware noted that the NALC advice related to elections and not co-option. She noted that information had been advertised in all available sources. Cllr Winfield disagreed. Cllr Howell suggested including methods on communication in a Communications Policy. Clerk to develop this.	Clerk
23/206	CHAIRMAN'S ANNOUNCEMENTS. None.	
23/207	TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS <ul style="list-style-type: none"> a) O&F Committee – The O&F Committee meeting scheduled for 27th July had been cancelled. The next meeting was held on 29th August. Everything discussed was covered in this meeting. b) Planning Committee meeting. The minutes of the meeting held on 27th July had been circulated and were received by the Council. 	
23/208	TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL <ul style="list-style-type: none"> a) Expression of interest for EV charging points. It was noted that there were no public EV charging points in the village. 	YC/RB

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	It was noted that another organisation had recently awarded and significant grant. It was noted that Parish Council had not funds for this, It was agreed not to make an award. Proposed Cllr Ware, Seconded Cllr Bartle. RESOLVED.	
23/211	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P23/1944/HH – 3 Stallpits Road. Demolition of existing conservatory and erection of single storey rear extension on a similar footprint. Response due by 15th September. Cllr Pearson left the room. There were no objections. Proposed Cllr Jones, Seconded Cllr Sheldon. RESOLVED. Cllr Pearson returned.</p> <p>b) P23/V1903/HH – 33 Ballingers. Proposed rear extension and porch. Response due by 9th September. There were no objections. Proposed Cllr Jones, Seconded Cllr Sheldon. RESOLVED.</p>	
23/212	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</p> <p>a) P23/V1850/HH - Broadleaze Farm. Two storey rear extension. It was noted that it was a large extension. There were no objections. Proposed Cllr Coffey, Seconded Cllr Pearson. RESOLVED.</p>	
23/213	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P23/V0160/LB & P23/V0159/HH – Fern House, 3 Manor Lane. Removal of existing ground floor kitchen rear extension and replacement with new larger ground floor rear extension. Granted.</p> <p>b) P23/V1020/LB – 5 Longcot Road. Straight replacement of deteriorated wooden front porch doors (glazed) and frame with new hardwood doors using restoration glass. Granted.</p> <p>c) S/23/0438 - Lotmead Site, Eastern Villages Swindon. Revised documents. Awaiting determination.</p> <p>d) P23/V1094/FUL – 10 & 11 Manor Close. Addition of pitched roof to existing flat roofed single storey garages/utility rooms. Conversion of garages to living and storage space. Granted.</p> <p>e) P23/V1177/FUL – 32 Stallpits Road. Proposed first floor addition; two storey rear extension; first floor window addition; & alterations to existing ground floor windows & doors. Granted.</p> <p>f) P22/V3010/FUL – Wayside, Townsend Rd. Proposed erection of a new care home (C2 Use Class) and repositioned vehicular access from Townsend Road. Withdrawn.</p> <p>g) P22/V2221/FUL – Land at Windmill View, Watchfield. Change of use of land for the siting of 27no. Mobile Homes, 26no. Touring Caravans, 9 Utility Rooms, and 15 Dayrooms. Withdrawn.</p> <p>h) P21/V1217/RM - Land at Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development of a retail unit up to 400 sqm and associated highways works. Awaiting determination. Cllr Bartle reported that the Parish Council had objected to the reduction in the number of parking spaces. The case officer had asked the Parish Council if it would like to reconsider but it was</p>	

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	agreed to maintain the objection. The lack of parking spaces was an issue for rural areas.	
23/214	PLANNING MATTERS – MAJOR DEVELOPMENTS a) Cala Development, Highworth Road. There was to be meeting with Cala on 21 st September.	
23/215	BURIAL GROUND POLICY Date of next review to be added to the document. Carried forward.	c/f
23/216	PARISH COUNCIL WEBSITE Cllr Winfield felt that other Council's websites were more attractive. She also wanted to see more interactive communication on the site. It was pointed out that the main aim of the site was to fulfil the Council's legal obligation to publish certain information. It was also noted that the existing site could easily be refreshed, including visual changes. Cllr Howell volunteered to gather comments from all Councillors and liaise with the Clerk.	SH
23/217	SCHOOL LIAISON Cllrs Jones and Sheldon to attend a meeting with the head next week.	JJ/RS
23/218	COMMUNITY SPEEDWATCH Cllr Pearson reported that it had been a busy month. There had been 24 sessions and 621 vehicles were reported. The maximum speed in the 20mph zone was 44mph and in the 30mph zone it was 55mph. Cllr Bartle to include this information in the next Parish Jottings. Shrivenham was conducting 11% of the entire speedwatch output in the area. One member of the group has reached the milestone of 1000 vehicles. Cllr Bartle to send a letter of thanks. 3 or more volunteers were required. Cllr Brown to put an item on social media. Cllr Pearson was thanked for his efforts.	GP RB LB
23/219	S106/CIL FUNDING a) Community Art. Two meetings had been held with the Vale arts officer. There had also been meetings with residents. A landscaped bench was the preferred option. Abi Brown was working on the paperwork.	CW/JJ
23/220	ALLOTMENTS REPORT The water tanks had been strapped down and a new tap installed. Cllr Sheldon was looking into the problem of spray from the taps. He reported that the trees would not be touched at the moment. A professional pest control company had been contacted for quotes to deal with the rat problem. Further inspections on overgrown plots were due next week.	RS
23/221	REPORT ON ENVIRONMENTAL MATTERS a) Tuckmill Meadows SSSI. The group was still active and met every Monday. A draft management plan was expected from the Vale in September. b) Rewilding the verges. No progress. c) Overgrown hedges. There had been complaints about overgrown hedges. Cllr Jones to advise of those that need cutting back.	BW LB JJ
23/222	REPORT ON SOCIAL MEDIA No report.	LB
23/223	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA.	

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	a) Minor updates to local energy bill. This is being sponsored by our MP and is awaiting the second reading in parliament. For information only. b) Request for grant support from Wilts and Berks Canal Trust. c) Review of grass cutting contract. d) Review of allotment rents.	
23/224	DATE OF NEXT MEETING Wednesday 4 th October at 7pm.	

The meeting closed at 21.09