

# SHRIVENHAM PARISH COUNCIL (SPC)

4<sup>th</sup> December 2024 at 7pm

Dear Councillor

You are summoned to attend the monthly meeting of Shrivenham Parish Council to be held in The Vic Day Hall on **Wednesday 4<sup>th</sup> December 2024**.

Yours sincerely  
Julia Evans  
Clerk

28<sup>th</sup> November 2024

## AGENDA

1. To receive apologies for absence
2. To receive any declarations of interest
3. To approve the minutes of the Parish Council meetings held on 6<sup>th</sup> November 2024.
4. **Any matters arising from the previous meetings and not itemised on this agenda:**
  - a) 24/304 (24/272 - 24/241 - 24/204 - 24/176 - 24/148, 24/97 - 24/65 - 24/37 - 24/05 - 23/285 - 23/255 - 23/228 - 23/202) – Planning enforcement matter – Cllr Foxhall/Cllr Patel
  - b) 24/304 (24/280) – EV Charging at Martens Road Car Park – Cllrs Pearson and Coffey
  - c) 24/305 – Trees on the High Street,
  - d) 24/305 – Cycling on the pavement.
  - e) 24/310 – Consultation on remote Council meetings.
5. To allow members of the public to make representation, answer questions and give evidence in respect of any item of business.
6. To receive the District Councillors Report
7. To receive the County Councillors Report
8. To receive an update on Sustainable Shrivenham – Cllr Watson
9. To consider any action on the Climate Emergency – Cllr Watson
10. **Chairman's Announcements**
11. **To receive and consider reports and minutes of committees and working groups**
  - a) O&F – 26<sup>th</sup> November 2024
12. **To receive such communication as the person presiding may wish to lay before the Council.**
13. **To receive reports from Councillors attending meetings on behalf of the Council**
  - a) ARAP meeting – Cllr Ware
14. To review and adopt the following policies:
  - a) Allotment Tenancy Agreement and Code of Conduct
  - b) Document Management policy
15. **Planning Matters**
  - a) **New Applications to consider.**
    - i. **P24/V1518/S73 – Land at Townsend Road.** Variation of condition 2 (Materials), condition 7 (Landscaping Scheme), condition 10 (Surface water drainage), condition 11 (Foul water drainage) and condition 15

(Wastewater network upgrades) on application P22/V2618/S73 (as amended by the inclusion of drainage details, drainage strategy and landscaping scheme received 14 November 2024, and as amplified by material plans and schedule, plan showing ditch outfalls and EA permit and drainage details received 25 November 2024). S73 application to vary condition 2 (approved plans) and remove condition 9 (obscured glazing) on application P20/V1279/FUL. Redevelopment of the site to provide 10 new dwellings (a net gain of 9 units) and associated parking, gardens, access improvements and landscaping, following the demolition of the existing workshops and bungalow. Response due by 29<sup>th</sup> November.

- ii. **P24/V2382/HH – The Coach House, Station Road.** Erection of single storey rear extension, conversion of garage to habitable accommodation and installation of solar panels. Response due by 20<sup>th</sup> December.
- iii. **P24/V2476/LB – School Masters House, 26 High Street.** To provide insulation and plasterboard to ceilings. Response due by 19<sup>th</sup> December.

**b) Applications received since the publication of the agenda**

**c) Decisions**

- i. **P24/V1912/HH – 31 Vicarage Lane.** Single storey rear extension to provide a hydrotherapy pool. Awaiting determination.
- ii. **P24/V1770/FUL – Friar’s Farm.** Retrospective application to convert a barn into a dwelling. Awaiting determination.
- iii. **P247/V2328/HH – 4 Constantine Close.** Single storey rear extension and garage conversion.
- iv. **P24/V1867/FUL – Land to the west of Northford Close.** New access to golf course for grounds maintenance vehicles. Awaiting determination.
- v. **P24/V2160/FUL & P24/V2161/LB – Elm Tree House, 24 High Street.** Erection of single storey dwelling in the garden of Elm Tree House including partial demolition of boundary wall to allow access - custom and self-build. Awaiting determination,

**d) Update on Major developments**

- i. Cala Development, Highworth Road

- 16. To receive an update on the Parking on the High Street project – Cllr Howell
- 17. To receive an update on the Parish Council website – Cllr Howell
- 18. To receive an update on the Community Transport project – Cllr Coffey
- 19. To receive an update on School liaison – Cllr Jones
- 20. To receive an update on Community Speedwatch – Cllr Pearson
- 21. To receive an update on S106/CIL funding
  - a) S106 funding for Public Art
  - b) Proposal for piece of art for the Recreation Ground
- 22. To receive an update of the allotments - Cllrs Sheldon and Woodhouse.
  - a) Review of allotment rents
- 23. To receive a report on Environmental Matters - Cllr Watson
  - a) Tuckmill Meadows SSSI
  - b) Canal Group
- 24. To receive a report on social media – Cllr Brown
  - a) Trending topics
- 25. Any business to be added to next the next agenda
- 26. Date of next meeting: Wednesday 8<sup>th</sup> January 2025 at 7pm
- 27. CONFIDENTIAL SESSION
  - a) To review the draft budget for 2025/26