

## SHRIVENHAM PARISH COUNCIL

**Minutes of Monthly meeting held on Wednesday 2<sup>nd</sup> April 2025 at 7pm**

**In the Vic Day Hall at the Memorial Hall**

**Present:** Cllr Bob Sheldon, Chair (RS), Cllr Richard Bartle (RB), Cllr Lucy Brown (LB), Cllr Simon Howell (SH), Cllr Julia Jones (JJ), Cllr Gerard Pearson (GP), Cllr Elaine Ware (EW), Cllr Bjorn Watson (BW), Cllr Claire Winfield (CW), Cllr Nathan Woodhouse (NW)

**In Attendance:** Julia Evans, Lyn Frape

**County Councillor:** Cllr Yvonne Constance

**District Councillors:** Cllr Katherine Foxhall

**Public:** 5 Members of the public

25/68	<b>APOLOGIES FOR ABSENCE</b> Cllr Coffey.	
25/69	<b>DECLARATIONS OF INTEREST</b> None.	
25/70	<b>MINUTES OF THE PREVIOUS MEETINGS</b> The minutes of the Parish Council meetings held on 5 <sup>th</sup> March and 12 <sup>th</sup> March 2025 were approved. Proposed Cllr Brown, Seconded Cllr Bartle. RESOLVED. The minutes were signed. Cllr Winfield stated that she believed minute reference 25/38 was incorrect and should have stated 'budget' instead of 'precept'.	
25/71	<b>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</b> <ul style="list-style-type: none"> <li>a) <b>25/34 (25/04 - 24/333 - 24/304 - 24/280) – EV Charging at Martens Road Car Park.</b> No update.</li> <li>b) <b>25/34 (25/04 - 24/339) – Parking Buddies for the school.</b> The CPF grant had been received. Cllr Constance was thanked for this. It was agreed that payment could be made to the school. Proposed Cllr Sheldon, Seconded Cllr Ware. RESOLVED.</li> <li>c) <b>25/05 – Complaint about the state of the pavements in the village.</b> Cllr Constance had experienced difficulty getting a response from OCC.</li> <li>d) <b>25/05 – Squirrels as vermin.</b> It was noted that the squirrel population was rising and they were causing damage in houses. Residents were asked to be aware of this. No further action.</li> <li>e) <b>25/66 – Bowls Club Works.</b> A formal retrospective request for permission for the erection of the shelter had been received. A request for permission to install solar panels had also been received. Permission was granted. Proposed Cllr Ware, Seconded Cllr Pearson. RESOLVED.</li> </ul>	<p>SC</p> <p>CLOSED</p> <p>YC</p> <p>CLOSED</p> <p>CLOSED</p>
25/72	<b>PUBLIC REPRESENTATION</b> The following matters were raised: <ul style="list-style-type: none"> <li>a) <b>Event bookings.</b> There were two events booked into the hall on the same night: the gardening club film, for which 60 tickets had been sold, and a talk about the first caretaker Mr Claridge. BW offered to rethink the date of the talk.</li> <li>b) <b>Parking in Manor Lane.</b> Residents asked whether improved signage for Martens Road car park had been agreed. It was noted that the situation would be monitored, and no action would be taken at the</li> </ul>	<b>BW</b>

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	<p>moment. The OCC officer was aware of the situation. Cllr Howell agreed to follow up with the officer on behalf of the residents concerned.</p>	<b>SH</b>
<b>25/73</b>	<p><b>COUNTY COUNCILLOR'S REPORT</b> Cllr Constance was thanked for her work on behalf of the village. At the meeting she reported that</p> <ul style="list-style-type: none"> <li>a) there had been a lot of change at the County Council, and it was difficult to get hold of people. She agreed to continue trying until her term in office ended.</li> <li>b) Potholes on Townsend Road would be repaired.</li> <li>c) She was aware that none of the roads on the new estates had been adopted and she was following this up.</li> <li>d) A Scots Pine tree had been removed but it was not clear who had applied for this.</li> <li>e) She had heard that there was an issue with providing the path from Cross Trees Park to the recreation ground and agreed to follow this up.</li> <li>f) Residents parking could not be applied to a single street.</li> </ul> <p>Cllr Bartle gave a personal thank you to Cllr Constance for all her work in the village and presented her with a bouquet. The Council was unanimous in wishing Cllr Constance the very best wishes for the future.</p>	
<b>25/74</b>	<p><b>DISTRICT COUNCILLORS' REPORT</b> A written report had been circulated. Cllr Foxhall thanked Cllr Constance for her work; she had been a strong voice and had made huge achievements. Cllr Foxhall reported:</p> <ul style="list-style-type: none"> <li>a) She had attended FATAc. Any proposal to change the speed limit between Shrivenham and Watchfield would require agreement from both Parish Councils. Flooding on the A420 had been discussed and she was trying to obtain further information.</li> <li>b) Local Government Reform proposals had been submitted but nothing had been agreed.</li> <li>c) The new garden waste bin permit system was operational.</li> <li>d) The new climate action fund would be available next month,</li> </ul> <p>Cllr Foxhall was thanked for attending.</p>	
<b>25/75</b>	<p><b>CHAIRMAN'S ANNOUNCEMENTS.</b> a) <b>Rowan Tree.</b> The tree had been planted on the centenary of WW1. The plaque was falling apart. A request had been received for a new metal plaque mounted on a stone. The Council was generally in favour, but quotes were required.</p>	LF
<b>25/76</b>	<p><b>FINANCIAL MATTERS</b></p> <ul style="list-style-type: none"> <li>a) <b>February Finance Reports.</b> These had been circulated. No issues were raised. Proposed Cllr Bartle, Seconded Cllr Brown. RESOLVED. There was one abstention.</li> <li>b) <b>March Payments.</b> These had been circulated but two additions were noted. No issues were raised. Proposed Cllr Woodhouse, Seconded Cllr Pearson. RESOLVED. There was one abstention.</li> </ul>	

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	<p>c) <b>To approve unplanned or unbudgeted expenditure.</b> None.</p> <p>d) <b>Transfers to EMR.</b> The proposals for transfers to EMR for both SPC and VBT had been circulated and were approved. Proposed Cllr Howell, Seconded Cllr Brown. RESOLVED.</p>	
25/77	<p><b>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</b></p> <p>a) <b>Planning Committee</b> – The minutes of the Planning Committee meeting held on 25<sup>th</sup> March had been circulated. It was noted that the meeting closed at 10.50am. The minutes were approved subject to this amendment. Proposed Cllr Pearson, Seconded Cllr Jones. RESOLVED.</p>	
25/78	<p><b>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</b></p> <p>a) <b>Dog Poo bins in the Churchyard.</b> A request had been received for an additional bin. The Churchyard is not Parish Council land. The Vale did not permit dog poo bins; they are all mixed waste. Further, the Vale would not permit the installation of new bins. It was noted that the current bin was not in a good condition. It was suggested that if the Church paid for a new bin the Council would continue to empty it. Cllr Sheldon agreed to approach the PCC.</p>	RS
25/79	<p><b>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</b></p> <p>a) <b>ARAP meeting</b> – Cllr Ware reported that she had met with the football club and an action plan was being developed as they were keen to work with the young people. The Cricket club had also been helpful and had set up taster sessions. A Craft and Art exhibition took place on 7<sup>th</sup> March but was not well advertised. A coffee morning was to be held on 4<sup>th</sup> April in St Alban's church hall Watchfield. Regular meetings continue.</p>	EW
25/80	<p><b>PLANNING MATTERS - NEW APPLICATIONS</b></p> <p>None.</p>	
25/81	<p><b>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</b></p> <p>None.</p>	
25/82	<p><b>PLANNING MATTERS – DECISIONS</b></p> <p>a) <b>P25/V0261/LB – Shrivenham Church of England Primary School, High Street.</b> Replacement windows and rainwater goods to school listed building; alterations to the school grounds, including new fencing and repairs to a section of the boundary wall; and alterations to two modern unlisted buildings, comprising a replacement canopy and a small reception extension. Awaiting determination.</p> <p>b) <b>P25/V0108/FUL – Beckett Cottage. 25 Park Avenue.</b> Demolition of lean-to garage and removal of two small lengths of stone boundary wall. Erection of one-and-a-half storey self build dwelling and single storey garage/workshop in the garden of Beckett Cottage. Granted.</p>	

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	<p>c) <b>P25/V0050/HH – 6 Hicks Close.</b> Conversion of double garage to an annexe with an office and gym. Awaiting determination.</p> <p>d) <b>P24/V1867/FUL – Land to the west of Northford Close.</b> New access to golf course for grounds maintenance vehicles. Awaiting determination.</p>	
<b>25/83</b>	<p><b>PLANNING MATTERS – MAJOR DEVELOPMENTS</b></p> <p>a) <b>Cala Development, Highworth Road.</b> No update.</p>	
<b>25/84</b>	<p><b>UPDATE ON COMMUNITY ACTIVITIES</b></p> <p>Cllr Watson reported on the revival of the Cricket Club. Thanks to the pavilion they now have two teams and were planning a women's team.</p> <p>The Hub was continuing to flourish.</p> <p>The Let's Dance community event had been very successful.</p>	
<b>25/85</b>	<p><b>CLIMATE EMERGENCY ACTIONS</b></p> <p>Nothing to report.</p>	
<b>25/86</b>	<p><b>PARKING ON THE HIGH STREET</b></p> <p>This matter was discussed in minute reference 25/72(b) above, No further update.</p>	<b>SH</b>
<b>25/87</b>	<p><b>PARISH COUNCIL WEBSITE</b></p> <p>No update.</p>	<b>SH</b>
<b>25/88</b>	<p><b>COMMUNITY TRANSPORT</b></p> <p>No report.</p>	<b>SC</b>
<b>25/89</b>	<p><b>SCHOOL LIAISON</b></p> <p>The School was pleased with the grant for the parking buddies. There had been a near miss by the school. The estate roads could not be 20mph because they were unadopted. Parents had been emailed to remind them to drive carefully.</p>	<b>JJ</b>
<b>25/90</b>	<p><b>COMMUNITY SPEEDWATCH</b></p> <p>A written report had been circulated. It had been a quieter month. All the sessions were in the 20mph zone. A top speed of 42mph had been recorded. More volunteers were required.</p> <p>Cllr Pearson thanked Cllr Constance for her support for Speedwatch over the years. Cllr Constance noted that there had been a 22% reduction in person/vehicle collisions in Oxfordshire since the introduction of the 20mph limits. Cllr Pearson noted that the number of speeding vehicles had reduced over time.</p>	<b>GP</b>
<b>25/91</b>	<p><b>S106/CIL FUNDING</b></p> <p>a) <b>Proposal for piece of art for the Recreation Ground.</b> Some documents were to be sent to the S106 officer.</p>	<b>JJ/Clerk</b>

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25/92	<b>ALLOTMENTS REPORT</b> There had been a turnover of plots. All except one were now in use. It was likely that the water element of the tenancy fee would need to be increased next year due to the increase in water costs from the supplier.	RS
25/93	<b>BEATING OF THE BOUNDS</b> This will take place on 17 <sup>th</sup> May. It was a demanding walk that followed the parish boundary,	
25/94	<b>REPORT ON ENVIRONMENTAL MATTERS</b> a) <b>Tuckmill Meadows SSSI.</b> The working group met regularly on a Monday and were managing to keep the paths open. The old fence had been removed. Still waiting for the installation of the new fence. b) <b>Canal Group.</b> The group continued to do a good job.	BW
25/95	<b>REPORT ON SOCIAL MEDIA</b> There had been four posts, three of which were about the 1920's event on 16 <sup>th</sup> May. This had been shared along with a video of the band. The other post had been about the new community transport website.  A suggestion about Speedwatch had been sent to Cllr Pearson. It had not been well received by the group.	LB
25/96	<b>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA.</b> None.	
25/97	<b>DATE OF NEXT MEETING</b> Wednesday 7 <sup>th</sup> May 2025 at 7pm. The main meeting closed at 20.17.	
25/98	<b>CONFIDENTIAL ITEMS</b> Cllr Sheldon proposed moving into confidential session. Cllr Bartle seconded. RESOLVED	
25/99	<b>FOI REQUEST</b> Review was being conducted. No result was available.	
25/100	<b>STAFFING MATTERS</b> Staff matters were discussed. The Council agreed to submit a complaint. Proposed Cllr Howell, Seconded Cllr Sheldon. Agreed unanimously. RESOLVED.	

The meeting closed at 20.40.