

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Wednesday 5th February at 7pm

In the Vic Day Hall at the Memorial Hall

Present: Cllr Bob Sheldon, Chair (RS), Cllr Richard Bartle (RB), Cllr Lucy Brown (LB), Cllr Stu Coffey (SC), Cllr Simon Howell (SH), Cllr Julia Jones (JJ), Cllr Gerard Pearson (GP), Cllr Bjorn Watson (BW), Cllr Elaine Ware (EW), Cllr Claire Winfield (CW), Cllr Nathan Woodhouse (NW)

In Attendance: Julia Evans, Lyn Frape

County Councillor: Cllr Yvonne Constance

District Councillors: Cllr Katherine Foxhall

Public: 4 Members of the public

25/01	APOLOGIES FOR ABSENCE District Cllr Patel	
25/02	DECLARATIONS OF INTEREST None.	
25/03	MINUTES OF THE PREVIOUS MEETINGS The minutes of the Parish Council meetings held on 4 th December 2024 were approved. Proposed Cllr Pearson, Seconded Cllr Jones. RESOLVED. The minutes were signed.	
25/04	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA <ul style="list-style-type: none">a) 24/333 (24/304 - 24/272 - 24/241 - 24/204 - 24/176 - 24/148 - 24/97 - 24/65 - 24/37- 24/05 - 23/285 - 23/255 - 23/228 - 23/202) – Planning enforcement matter. Planning permission had been granted despite objections.b) 24/333 (24/304 - 24/280) – EV Charging at Martens Road Car Park. Despite attempts by Cllr Coffey and Cllr Constance, there had been no progress in contacting the companies about this.c) 24/305 – Trees on the High Street, Most of the trees had been done but there were five in Church Walk that were outstanding. Clerk to contact the relevant officer.d) 24/339 – Parking Buddies for the school. The application for Councillor Priority Funding had been submitted but there had been no progress to date.	<div>CLOSED</div> <div>SC/YC</div> <div>Clerk</div> <div>Clerk</div>
25/05	PUBLIC REPRESENTATION The following matters were raised: <ul style="list-style-type: none">a) Question about the next Parish Council election – This would be in May 2027.b) Complaint about the pavements in the village. The complainant suggested that they were dangerous and asked the Parish Council to raise this with OCC. RS pointed out that the area had been surveyed with OCC it was noted that the issues were not generally severe enough for action at the moment. Cllr Constance agreed to take this up with OCC Highways.c) Parking on the High Street. A representative from the Doctor's practise felt that all views about the scheme were not taken into consideration. The scheme was likely to have a significant impact on staff morale and service. A petition had been presented to OCC. The representative was informed that parking arrangements had been made for staff from the	<div>YC</div>

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	<p>surgery. The representative felt that this was not ideal for various reasons.</p> <p>d) Request for additional lighting on the corner of Manor Close. Clerk to put the request on Fix My Street.</p> <p>e) Martens Road Car Park. A resident asked if there were any plans to implement charges at the public car park on Martens Road. It was confirmed that there were not.</p>	Clerk
25/06	<p>COUNTY COUNCILLOR'S REPORT</p> <p>Cllr Constance reported:</p> <p>a) On Local Government changes. Plans that had been previously drawn up had not been taken forward. She is aware of the issues faced by Shrivenham given its location. A number of Councils had applied for delays to their County elections in May, but OCC had decided to go ahead.</p> <p>b) On the issues with the Primary care system.</p> <p>c) 20mph enforcement had been very successful. A number of prosecutions have taken place and over 7000 vehicles had been reported.</p> <p>Cllr Constance was thanked for attending.</p>	
25/07	<p>DISTRICT COUNCILLORS' REPORT</p> <p>A written report had been circulated. At the meeting Cllr Foxhall reported:</p> <p>a) The main issue at the District was local government reform. They were not yet sure of the shape of the reform. It was noted that local healthcare came from Swindon and there were strong links with Swindon in Shrivenham. She asked for the Parish Council's opinion on this.</p> <p>b) They were waiting for information on national flood risk data.</p> <p>c) The garden waste bin service was moving to a permit system from April. It was felt that there would be controls in place to prevent non-subscribers from using other people's bins.</p> <p>d) The connected communities fund was available for grassroots projects.</p> <p>e) She had been contacted by the owner of the golf club asking for a change to the speed limit. Councillors provided the background to this.</p> <p>Cllr Foxhall was thanked for attending the ICB meeting. It was hoped that they would continue.</p> <p>The District Councillor allowances were questioned. The motion to limit this to 5% had been defeated and a 20% pay rise had been agreed.</p> <p>Cllr Foxhall was asked for feedback from the Council's climate emergency committee. Cllr Foxhall agreed to action this</p> <p>Cllr Foxhall was thanked for attending.</p>	KF
25/08	SUSTAINABLE SHRIVENHAM UPDATE	

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	It was reported that The Hub continued to flourish, and the café continued to be successful. It was pointed out that it was not a charity shop but a community resource. People were urged to donate responsibly. More volunteers were required.	BW
25/09	CLIMATE EMERGENCY ACTIONS Cllr Foxhall was asked for more liaison with the Parish Council and with Cllr Watson specifically.	BW
25/10	CHAIRMAN'S ANNOUNCEMENTS. a) To consider dissolving the O&F committee. The reasons for the proposal were outlined. It was noted that some Councillors were unhappy with the present arrangement. The reasons why the committee had originally been set up were outlined. Detailed discussion followed. The proposal was to dissolve the O&F committee immediately and reconsider the situation at the May Annual Council meeting. Proposed Cllr Sheldon, Seconded Cllr Howell. RESOLVED. b) To consider a date for the Annual Assembly. This year, following the formal reports, there will be a series of workshop style sessions. The proposed date was 23 rd April. Proposed Cllr Sheldon, Seconded Cllr Brown. RESOLVED. c) Neighbourhood Plan. When the Vale's Joint Local Plan is adopted, it will be necessary to review the Neighbourhood Plan. This will be considered later this year.	
25/11	TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS a) O&F Committee – The minutes of the O&F Committee meeting held on 4 th February were not yet available. b) Planning Committee – The minutes of the Planning Committee meeting held on 28 th January had been circulated and were noted.	c/f
25/12	TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL a) Lithium-ion batteries safety campaign. Although the Council had previously resolved to support this campaign it was proposed that no further action be taken on this or any similar non-local issue.	
25/13	TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL a) ARAP meeting – Cllr Ware reported that the 4 weekly meetings organised by the Vale had been cancelled. It was felt that things had started to settle down and only Shrivenham was bringing issues to the meeting. The lack of communication regarding room bookings had been an issue since Christmas. The event arranged for 7 th February had been cancelled. Cllr Ware will be meeting with the football club with a view to	EW

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	<p>encouraging younger people to participate. She was also working with the cricket club.</p> <p>b) ONPA – Cllr Sheldon attended and reported that some useful items had been raised.</p> <p>c) OCC Footpath officer – Cllr Sheldon had attended. There was some S106 money available to improve some footpaths around new estates. One is behind Ballingers. The other is from the football club to Manor Lane. The officer had been made aware that the latter was an important school route.</p>	
25/14	<p>TO RECEIVE THE INTERNAL AUDIT REPORT</p> <p>Carried forward.</p>	c/f
25/15	<p>POLICY REVIEWS</p> <p>The Equal Opportunities policy had been circulated. It was approved subject to a minor amendment. Proposed Cllr Pearson, Seconded Cllr Coffey.</p> <p>RESOLVED.</p>	
25/16	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>None.</p>	
25/17	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</p> <p>None.</p>	
25/18	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P25/V0108/FUL – Beckett Cottage. 25 Park Avenue. Demolition of lean-to garage and removal of two small lengths of stone boundary wall. Erection of one-and-a-half storey self build dwelling and single storey garage/workshop in the garden of Beckett Cottage. Awaiting determination.</p> <p>b) P24/V2690/HH – 7 Raven Way. Erection of side drive through garage. Awaiting determination.</p> <p>c) P25/V0050/HH – 6 Hicks Close. Conversion of double garage to an annexe with an office and gym. Awaiting determination.</p> <p>d) P24/V2611/HH – 12 Curtis Road. Erection of single storey rear extension. Awaiting determination. Granted.</p> <p>e) P24/V1518/S73 – Land at Townsend Road. Variation of condition 2 (Materials), condition 7 (Landscaping Scheme), condition 10 (Surface water drainage), condition 11 (Foul water drainage) and condition 15 (Wastewater network upgrades) on application P22/V2618/S73 (as amended by the inclusion of drainage details, drainage strategy and landscaping scheme received 14 November 2024, and as amplified by material plans and schedule, plan showing ditch outfalls and EA permit and drainage details received 25 November 2024). S73 application to vary condition 2 (approved plans) and remove condition 9 (obscured glazing) on application P20/V1279/FUL. Redevelopment of the site to provide 10 new dwellings (a net gain of 9 units) and associated parking, gardens, access improvements and landscaping, following the demolition of the existing workshops and bungalow. Granted.</p>	

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	<p>f) P24/V2382/HH – The Coach House, Station Road. Erection of single storey rear extension, conversion of garage to habitable accommodation and installation of solar panels. Granted.</p> <p>g) P24/V2476/LB – School Masters House, 26 High Street. To provide insulation and plasterboard to ceilings. Awaiting determination. Granted.</p> <p>h) P24/V1912/HH – 31 Vicarage Lane. Single storey rear extension to provide a hydrotherapy pool. Granted.</p> <p>i) P247/V2328/HH – 4 Constantine Close. Single storey rear extension and garage conversion. Granted.</p> <p>j) P24/V1867/FUL – Land to the west of Northford Close. New access to golf course for grounds maintenance vehicles. Awaiting determination.</p> <p>k) P24/V2160/FUL & P24/V2161/LB – Elm Tree House, 24 High Street. Erection of single storey dwelling in the garden of Elm Tree House including partial demolition of boundary wall to allow access - custom and self-build. Granted.</p>	
25/19	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>a) Cala Development, Highworth Road. No update.</p>	
25/20	<p>PARKING ON THE HIGH STREET</p> <p>Cllr Howell gave an overview of the timeline of the project. He noted that in the consultation 70% of respondents supported the scheme. Signs had been placed regarding lining next week. It was hoped that the work would be completed within one day. It was pointed out that once the scheme was implemented it would be enforced. It was suggested that a village email was sent out to inform residents the facts. He agreed to draft this. Cllr Brown agreed to post the information on social media.</p>	<p>SH</p> <p>LB</p>
25/21	<p>PARISH COUNCIL WEBSITE</p> <p>There had been limited progress. The Council needed to consider the transition to a gov.uk website in 2027. Cllr Howell suggested that Council needed to start looking at this now. At future meetings the Council should decide what it wants on the website. For this reason, it was suggested that work on the current site should not progress. Cllr Winfield reported that she was already in contact with other Councils about their websites even though she did not have the mandate to do so.</p>	SH
25/22	<p>COMMUNITY TRANSPORT</p> <p>The project had started in late November. There had been 10 journeys in November, 20 in December and the team were expecting 30 in January. Some were repeat clients. Priority 1 clients were wheelchair users and priority 2 was everyone else. Cllr Coffey was to present to the PTR in March.</p>	SC
25/23	SCHOOL LIAISON	

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	There was still no confirmation of ownership of the school land. The playing field was flooding. The school statue had not yet been found a home.	JJ
25/24	COMMUNITY SPEEDWATCH A written report had been circulated. There was one new team member. One session had been held in the 30mph zone; a top speed 44 mph had been recorded. The same top speed had been recorded in the 20mph zone. 474 vehicles had been reported over the month. Cllr Pearson had to deal with a significant letter of complaint from a member of the public.	GP
25/25	S106/CIL FUNDING a) Community Art. i. S106 funding for Public Art. The Barrington seating project was complete. CLOSED. ii. Proposal for piece of art for the Recreation Ground. There had been no response from the Queens Crescent developer. The funding was still available for the time being.	JJ
25/26	ALLOTMENTS REPORT Several plots had changed hands. Awaiting responses from two people who had been offered a plot. Those remaining on the waiting list are not residents of Shrivenham. Cllr Sheldon was thanked for the work he had recently carried out on the allotments.	RS
25/27	REPORT ON ENVIRONMENTAL MATTERS a) Tuckmill Meadows SSSI. Earth Watch were now taking an active part in the management of the site. There was an agreement to spend S106 funding on fencing. It was expected that this would be done at the end of February. b) Canal Group. The group had been active. They had also cut down a dangerous tree in Coppidthorne Meadow.	BW
25/28	REPORT ON SOCIAL MEDIA There had been a lot of activity on the Speedwatch post which had attracted 15k views in the past month. This compared with 2.5k views from two posts the previous month. There had been a lot of support for the Speedwatch scheme.	LB
25/29	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA. a) Squirrels as vermin b) Beating of the Bounds	
25/30	DATE OF NEXT MEETING Wednesday 5 th March at 7pm	

The meeting closed at 21.02