

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Wednesday 6th November 2024 at 7pm

In the Vic Day Hall at the Memorial Hall

Present: Cllr Bob Sheldon, Chair (RS), Cllr Julia Jones (JJ), Cllr Simon Howell (SH), Cllr Stu Coffey (SC), Cllr Claire Winfield (CW), Cllr Bjorn Watson (BW), Cllr Gerard Pearson (GP), Cllr Nathan Woodhouse (NW), Cllr Elaine Ware (EW)

In Attendance: Julia Evans, Lyn Frape

County Councillor:

District Councillors: Cllr Katherine Foxhall

Public: 1 Member of the public

24/301	APOLOGIES FOR ABSENCE County Cllr Constance, District Cllr Patel, Cllrs Bartle and Brown.	
24/302	DECLARATIONS OF INTEREST None.	
24/303	MINUTES OF THE PREVIOUS MEETINGS The minutes of the Parish Council meeting held on 2 nd October 2024 were approved. Proposed Cllr Coffey, Seconded Cllr Winfield. RESOLVED. The minutes were signed.	
24/304	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 24/272 (24/241 - 24/204 - 24/176 - 24/148 - 24/97 - 24/65 - 24/37- 24/05 - 23/285 - 23/255 - 23/228 - 23/202) – Planning enforcement matter. There had been no update nor any response from the VWHDC or the Environment Agency. It was noted that there was to be a launch open day for the properties on 15 th November. b) 24/280 – EV Charging at Martens Road Car Park. No update. Clerk to resend email.	KF/VP/RB.RS Clerk
24/305	PUBLIC REPRESENTATION The following matters were raised: a) Trees on the High Street. They had not been pollarded for a number of years. They were now causing issues with sap and lighting. Clerk to contact OCC again. b) Cycling on the footpath. A complaint was made about adults and teenagers cycling on the pavements. Cllr Sheldon to include something about this in the next Parish Jottings.	Clerk RS
24/306	COUNTY COUNCILLOR'S REPORT Cllr Ware reported that Cllr Constance was back at work.	
24/307	DISTRICT COUNCILLORS' REPORT A written report had been circulated. At the meeting it was reported that a) There were concerns about a planning application for Wicklesham and Coxwell pits. b) Cllr Patel had joined a walkabout in Watchfield with the Highways Engagement team. c) Cllr Patel had helped sort out a blocked culvert in Ashbury. d) They were working with a family in Watchfield to resolve an issue with poor housing.	

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	<p>e) A planning application would soon be received for a solar farm in Coleshill. There were concerns about flooding and construction traffic.</p> <p>f) Cllr Foxhall had attended the launch of the West Vale Mobility Transport scheme. Cllr Coffey was thanked for his work on this.</p> <p>g) The Trust was congratulated on a successful grant application from the Climate action fund.</p> <p>h) Cllr Foxhall had attended the Oxfordshire Local Nature partnership forum.</p> <p>i) A new Nature Recovery strategy was live until early December,</p> <p>j) A new head of legal had been appointed at the Vale.</p> <p>k) A street trading consultation was now live.</p> <p>l) There was a consultation on Council Tax premiums for empty properties.</p> <p>Cllr Ware asked whether there had been any meetings with the ICB. There had not.</p> <p>Cllr Foxhall was thanked for attending.</p>	
24/308	<p>SUSTAINABLE SHRIVENHAM UPDATE</p> <p>No update.</p>	BW
24/309	<p>CLIMATE EMERGENCY ACTIONS</p> <p>No update.</p>	BW
24/310	<p>CHAIRMAN'S ANNOUNCEMENTS.</p> <p>a) Consultation on remote Council meetings. It was recommended that all Councillors look at the proposals. A decision on whether to respond as a Council was to be taken in December.</p> <p>b) NJC pay award 2024. It was noted that this had been agreed.</p>	Clerk (agenda)
24/311	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>a) O&F Committee – The minutes of the O&F Committee meeting held on 29th October had been circulated and were noted.</p> <p>b) Planning Committee – The minutes of the Planning Committee meeting held on 30th October had been circulated. Cllr Winfield objected to the Committee's response to application P24/V2160/FUL. Cllr Watson declared an interest. Discussion followed after which it was stated that the decision of the planning committee should be respected.</p>	
24/312	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>None.</p>	
24/313	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>a) ARAP meeting. Cllr Ware reported that a meeting was held on 5th November. The relationship with Mears and the success of the food stall at the fete were discussed. Cllr Ware is working with Mears to facilitate another ladies event early in the New</p>	EW

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	<p>Year. She is also working with the Football club who are keen to develop a relationship with the men. The Cricket Club had been approached as there were young people who were keen to get involved in the sport. Cllr Ware was following this up. It was noted that the Chair of Compton Beauchamp Parish Council was keen to get involved as he was a cricketer. Residents had asked about the support letter that had been produced by the Vale. Copies were to be posted on the notice board and included in the next email newsletter. Clerk to circulate to all Councillors. Cllr Ware to send details of the meeting to Cllr Foxhall so that she could attend.</p> <p>b) ONPA meeting. Cllr Jones had attended this meeting on 12th October. A document produced by OCC had been circulated. At the meeting there had been a lot of discussion about government-imposed increases in housing allocation.</p>	EW
24/314	<p>POLICY REVIEWS</p> <p>The following policies had been circulated:</p> <ul style="list-style-type: none"> a) Complaints procedure. A contradiction between points 1 and 2 was noted. Clerk to clarify. b) Communication policy. No comments. c) Allotment tenancy agreement. c/f to December. d) Standing Orders. No comments. <p>Items a), b) and d) above were approved. Proposed Cllr Howell, Seconded Cllr Jones. RESOLVED.</p>	<p>Clerk</p> <p>RS</p>
24/315	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>None.</p>	
24/316	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</p> <p>a) P247/V2328/HH – 4 Constantine Close. Single storey rear extension and garage conversion. No objections. Proposed Cllr Coffey, Seconded Cllr Winfield. RESOLVED.</p> <p>It was noted that residents of Station Road had received letters from SBC about 137 houses at South Marston. The Parish Council had not been notified. It was pointed out that this was part of an allocated site. It was suggested that a comment about the impact on the A420 and the flood plain be submitted. Cllr Sheldon to suggest a response.</p>	RS
24/317	<p>PLANNING MATTERS – DECISIONS</p> <ul style="list-style-type: none"> a) P24/V1977/A – 39 High Street. Removal of old signage and graphics and replacing with new signage and graphics. Granted. b) P24/V1912/HH – 31 Vicarage Lane. Single storey rear extension to provide a hydrotherapy pool. Awaiting determination. 	

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	c) P24/V1770/FUL – Friar’s Farm. Retrospective application to convert a barn into a dwelling. Awaiting determination.	
24/318	PLANNING MATTERS – MAJOR DEVELOPMENTS a) Cala Development, Highworth Road. It was noted that the retail unit would be developed last.	
24/319	PARKING ON THE HIGH STREET Cllr Howell reported that the OCC officer was developing plans for the signage. Residents were due to receive letters in December. The go live date was likely to be late January or early February. It was noted that 10 houses in the High Street were not currently on the permit list; this was to be corrected as soon as possible after the scheme was implemented. The issue of parking for deliveries had been raised.	SH
24/320	PARISH COUNCIL WEBSITE A couple of minor tweaks had been made. The community page was the next update to be worked on.	SH
24/321	COMMUNITY TRANSPORT The launch event had gone well. Information about the scheme had been broadcast on Swindon 105. Although the take up had been slow, it was building slowly. The trustees were to meet on the first Thursday of every month. The broadband connection to The Hub was due to be implemented on 20 th November.	SC
24/322	SCHOOL LIAISON Parking was still a problem at drop off and pick up times. Children would definitely be taking part in the Centenary celebrations. Work was progressing on getting issues with the building resolved.	JJ
24/323	COMMUNITY SPEEDWATCH A written report had been circulated. There had been 12 sessions on seven sites, all in the 20MPH zone. 409 vehicles had been reported. Cumulatively almost 10,000 vehicles had been reported. Although behaviour was slowly changing the problem of speeding was still present. It was noted that the last session outside the Methodist church had recorded 8 vehicles; two years ago it was 60. The solar panels had been installed on 3 sites. The Handyman was to be asked to cut the foliage around the SIDS. Approval for a new site on the B4000 was being sought. Individuals were to be thanked for their work with the team. Cllr Pearson to send details to the Clerk. More members were still required.	GP
24/324	S106/CIL FUNDING a) Community Art. i. The installation at Barrington Park was disappointing and did not meet the specification. Cllr Jones had written to the S106 officer. Cllr Sheldon felt strongly	JJ

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	<p>that we should not be paying the balance. The Council was to agree on any proposal for mitigation.</p> <p>ii. Blue Cedar had no objection in principle to an installation on the recreation ground. Awaiting formal approval before this could be progressed,</p>	
24/325	<p>ALLOTMENTS REPORT</p> <p>There were currently 6 plots available and 4 people on the waiting list. It was suggested that these were advertised through Sustainable Shrivenham.</p> <p>a) Review of allotment rents. Cllr Woodhouse declared an interest. More work was planned for the site next year. It was agreed to increase the land rent by 1p for 2025, but tenants were to be warned that there was likely to be a further increase in 2026 as a result of the improvement works and higher water bills. Proposed Cllr Howell, Seconded Cllr Coffey. RESOLVED.</p>	RS
24/326	<p>REPORT ON ENVIRONMENTAL MATTERS</p> <p>a) Tuckmill Meadows SSSI. There had been an Earth Trust meeting in October.</p> <p>b) Canal Group. No update.</p>	BW
24/327	<p>REPORT ON SOCIAL MEDIA</p> <p>No report.</p>	LB
24/328	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA.</p> <p>Nothing.</p>	
24/329	<p>DATE OF NEXT MEETING</p> <p>Wednesday 4th December 2024 at 7pm.</p>	

The meeting closed at 20.39