

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Wednesday 2nd October 2024 at 7pm

In the Vic Day Hall at the Memorial Hall

Present: Cllr Bob Sheldon, Chair (RS), Cllr Julia Jones (JJ), Cllr Simon Howell (SH), Cllr Stu Coffey (SC), Cllr Claire Winfield (CW), Cllr Bjorn Watson (BW), Cllr Gerard Pearson (GP)

In Attendance: Julia Evans, Lyn Frape

County Councillor:

District Councillors:

Public: 2 Members of the public

24/269	APOLOGIES FOR ABSENCE County Cllr Constance, District Cllrs Patel and Foxhall, Cllrs Bartle, Woodhouse, Brown and Ware.	
24/270	DECLARATIONS OF INTEREST None.	
24/271	MINUTES OF THE PREVIOUS MEETINGS The minutes of the Parish Council meeting held on 4 th September 2024 were approved. Proposed Cllr Coffey, Seconded Cllr Winfield. RESOLVED.	
24/272	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 24/241 (24/204 - 24/176 - 24/148 - 24/97 - 24/65 - 24/37 - 24/05 - 23/285 - 23/255 - 23/228 - 23/202) – Planning enforcement matter. There had been no response to Cllr Sheldon's last letter requesting a site visit. Drone footage was to be arranged along with narrative to explain what was being shown. Cllr Sheldon to arrange. b) 24/241 (24/204 - 24/176 - 24/97 - 24/65 - 24/37 - 24/05 - 23/285in - 23/255 - 23/228 - 23/202) – Vale policy on waste bins – Cllr Patel had sent a list of the bins in the village, but this did not answer the question about policy. Once the Vale had captured all the bin data and put it onto a GIS system it would be analysed. It was agreed to close the matter until there was further information available. c) 24/241 (24/204 - 24/181) – Road works on Station Road. The signs had been removed.	KF/VP/RB.RS CLOSED CLOSED
24/273	PUBLIC REPRESENTATION Nothing raised.	
24/274	COUNTY COUNCILLOR'S REPORT No report.	
24/275	DISTRICT COUNCILLORS' REPORT A written report had been circulated which stated that a) The flooding issue at Cross Trees Park had been resolved b) ISG construction, who built the new school, had gone into liquidation. There are outstanding snagging items which OCC were dealing with. c) Faringdon TAC. Cllr Coffey agreed to attend.	SC
24/276	PROPOSAL FOR OPEN FORUM MEETING There was an in-depth discussion. The following summarises the comments that were made: a) It would not be a regular meeting; b) Other than timing, there would be nothing gained over holding this at the Annual Assembly and this was the proper forum.	

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	<p>c) the meeting needed to be sooner than the Parish Assembly in order to obtain ideas for the Centenary celebrations. It was noted that the Parish Council has nothing to do with the Centenary celebrations as this was a VBT matter</p> <p>d) the meeting might generate a lot of output but there was also potential for a lot of negative comment, or requests for things that the Council could not achieve;</p> <p>e) no taxpayers money would be spent on the meeting;</p> <p>f) the public had 12 opportunities per year to make their feelings known; Cllr Howell suggested not supporting the motion as it stood, but working on the ideas generated for the Annual Assembly.</p> <p>Cllr Sheldon withdrew the motion.</p>	CLOSED
24/277	<p>DEVELOPMENT OF A COMMUNITY ENGAGEMENT STRATEGY</p> <p>The proposal was to form a working group which included non-council members a councillor representative(s) in order to develop a Community Engagement Strategy for the Council. Cllr Winfield reported that the aim was to involve the community in the work of the Council. She wanted to ensure that the decisions made by the Council were what the community wanted. It was pointed out that the Council was a representative democracy, and it was appropriate for the Council to make decisions on behalf of the village. If people wanted to do different things they needed to stand for election to the Council. It was suggested that there was no evidence that there was a problem to be solved and it was pointed out that no other Council worked in the manner suggested by the proposal. Cllr Winfield disagreed with this statement. Concern was raised about unelected elements being involved in Council strategy. The motion was proposed by Cllr Winfield and seconded by Cllr Coffey. There were two votes in favour, five against. NOT CARRIED.</p> <p>Cllr Winfield left the meeting.</p>	CLOSED
24/278	<p>SUSTAINABLE SHRIVENHAM UPDATE</p> <p>Cllr Watson reported that Sustainable Shrivenham was the most effective and significant thing that had taken place in the last few years. They are coming to the end of their lease with the Co-op but they hope to renegotiate it. They are taking on an extra helper. The manager is looking at widening the impact of zero carbon action and they are looking at more events to promote this sort of thing. There are a number of plans for the future, details of which will be reported at future meetings. More volunteers were required.</p>	BW
24/279	<p>CLIMATE EMERGENCY ACTIONS</p> <p>Reported under environmental matters.</p>	BW
24/280	<p>CHAIRMAN'S ANNOUNCEMENTS.</p> <p>a) EV Charging at Martens Road car park. It had been decided to explore this at the last meeting. The company would like to arrange a meeting to discuss. Cllrs Coffey and Pearson volunteered to attend. Cllr Sheldon to send the details.</p>	RS/SC/GP
24/281	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>a) O&F Committee – The minutes of the O&F Committee meeting held on 24th September had been circulated. Cllr Coffey to write to the Clerk with his questions on finance.</p>	SC

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24/282	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) Joint Local Plan. This is out for consultation. Cllr Sheldon asked for members to send in any comments. Cllr Coffey declared an interest. Clerk to circulate consultation details and ask someone from the Vale to come and talk about the plan.</p>	Clerk
24/283	<p>GRASS CUTTING CONTRACT 2025</p> <p>The cost for a three year fixed price contract was discussed. This was agreed subject to a review after 12 months. Proposed Cllr Watson, Seconded Cllr Jones. RESOLVED.</p>	
24/284	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>a) ARAP meeting. Cllr Sheldon reported that most of the meeting had been spent answering questions about what we had done. He had pointed out the issues that we had to deal with. Cllr Sheldon to make contact regarding the recent booking issues. There was no representative from Watchfield at the meeting.</p>	RS
24/285	<p>POLICY REVIEWS</p> <p>The following policies had been circulated:</p> <ul style="list-style-type: none"> a) Data Protection policy b) Privacy policy c) Information Security policy d) Freedom of Information policy <p>All were approved. Proposed Cllr Sheldon, Seconded Cllr Pearson. RESOLVED.</p>	
24/286	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P24/V1977/A – 39 High Street. Removal of old signage and graphics and replacing with new signage and graphics. Response due by 9th October. No comment.</p> <p>b) P24/V1912/HH – 31 Vicarage Lane. Single storey rear extension to provide a hydrotherapy pool. Response due by 4th October. No Objections.</p>	
24/287	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</p> <p>a) P247/V2053/LDP – Shrivenham Primary School. High Street. Application seeking a lawful development certificate for the proposed use of Shrivenham Church of England School as a SEN school (Class F1) to be operation by the application. No Comment.</p>	
24/288	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P24/V1578/HH – Acorn Way, Townsend Road. Two storey rear extension with roof change, new roof, brick plinth and cladding to existing annex and garage, new front porch and 1st floor bay window and new garage to front. Granted.</p> <p>b) P24/V1770/FUL – Friar's Farm. Retrospective application to convert a barn into a dwelling. Awaiting determination.</p>	
24/289	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>a) Cala Development, Highworth Road. No update.</p>	

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24/290	PARKING ON THE HIGH STREET Cllr Howell had attended the Vale cabinet meeting and had spoken on the matter. A resident also spoke. The proposal was approved with the extension of the review period. OCC will now work on the implementation plan. A resident had asked why they were not getting residents parking permit, and another resident had raised issues around the One Stop as there had been an issue with a delivery lorry. Cllr Howell to take this up for further discussion. There had been an enforcement matter on the double yellow lines involving a disabled person. It was suggested that a note was included in the next Parish Jottings reminding people that there was likely to be enforcement in this area.	SH
24/291	PARISH COUNCIL WEBSITE The allotments page had been updated and the title had been changed. The Councillors page had also been updated and the search box had been removed. It was agreed to archive the 2009 village plan and Steering Group minutes. A decision on the Twinning page to be made at the next meeting. Community pages were to be worked on next.	SH
24/292	COMMUNITY TRANSPORT The West Vale mobility link was to go on the website. The launch of the scheme was due on 10 th October at the Bowls Club. The first scheduled passengers were due on 14 th October and the deadline for booking was 9 th October. Bookings were to take place in The Hub. Cllr Pearson suggested contacting BBC Radio Wiltshire and agreed to send contact details.	SC
24/293	SCHOOL LIAISON The layby now says Bus Stop, but this was not stopping parking there. The statue had been due to go into the school's woodland garden but because of the collapse of the development company the installation has not taken place because the land did not officially belong to the school. Cllr Sheldon to make enquires to establish who the landowner was.	JJ
24/294	COMMUNITY SPEEDWATCH A written report had been circulated. There had been 13 sessions on nine sites. 366 vehicles had been reported. The highest speed in the 20mph zone was 42mph and 51mph in the 30mph zone. A member of the public had stopped to berate the team. The solar panels were due to be fitted later in the month.	GP
24/295	S106/CIL FUNDING a) Memorial Hall projects. No update. b) Community Art. i. The bench project was slowly moving forward.	BW/Clerk JJ

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The meeting closed at 20.51