

## SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Wednesday 3<sup>rd</sup> July 2024 at 7.30pm

### In the Vic Day Hall at the Memorial Hall

**Present:** Cllr Bob Sheldon, Chair (RS), Cllr Richard Bartle (RB), Cllr Bjorn Watson (BW), Cllr Julia Jones (JJ), Cllr Simon Howell (SH), Cllr Gerard Pearson (GP), Cllr Elaine Ware (EW), Cllr Nathan Woodhouse (NW), Cllr Stu Coffey (SC)

**In Attendance:** Julia Evans, Lyn Frape

**County Councillor:**

**District Councillors:** Cllr Katherine Foxhall

**Public:** 2 Members of the public

24/201	<b>APOLOGIES FOR ABSENCE</b> County Cllr Constance, District Cllr Patel, Cllrs Brown and Winfield.	
24/202	<b>DECLARATIONS OF INTEREST</b> None.	
24/203	<b>MINUTES OF THE PREVIOUS MEETING</b> The minutes of the Parish Council meeting held on 5 <sup>th</sup> June 2024 were approved. Proposed Cllr Bartle, Seconded Cllr Woodhouse. RESOLVED. The minutes were signed. Proposed Cllr Ware, Seconded Cllr Bartle. RESOLVED.	
24/204	<b>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</b> <ul style="list-style-type: none"><li>a) <b>24/176 (24/148 - 24/97 - 24/65 - 24/37- 24/05 - 23/285 - 23/255 - 23/228 - 23/202) – Planning enforcement matter.</b> A draft decision had been seen from the EA which was disappointing. Cllr Bartle to write to the EA. Cllr Foxhall to issue a formal information request.</li><li>b) <b>24/176 (24/97 - 24/65 - 24/37 - 24/05 - (23/285 - 23/255 - 23/228 - 23/202) – Vale policy on waste bins</b> – No update. Clerk to ask Cllr Patel for an update.</li><li>c) <b>24/176 (24/148) - Bus stop on Townsend Road.</b> There was no update.</li><li>d) <b>24/199 – Overgrown hedges of Highworth Road and Vicarage Lane.</b> A second letter had been sent to the occupiers of the Highworth Road property. Cllr Ware to send contact details for Vicarage Lane.</li><li>e) <b>24/181 – Grass cutting.</b> A meeting had been held with the contractor who was confident that as they were now up to date the schedule could be maintained. A review of the schedule had been undertaken which revealed that several areas were not included on the schedule. This will need to be amended for next year. In the meantime, one cut of these areas had been requested.</li><li>f) <b>24/181 – Road works on Station Road.</b> OCC had removed the setts because of the cost of repairing them when they were damaged. The Parish Council was disappointed that OCC had failed to communicate about this. It was pointed out that the road painting had not been finished and signs needed to be removed. Clerk to write to OCC.</li></ul>	KF/VP/RB  VP  SH EW  CLOSED  Clerk
24/205	<b>PUBLIC REPRESENTATION</b> <ul style="list-style-type: none"><li>a) Mr Melhuish had conducted a survey of parking in the High Street and presented his findings. The survey had been conducted twice a day during June and revealed that there were always parking spaces available even during the premium hours between 11am and 2pm. He concluded that the issue was not about spaces but about driver behaviour. He was concerned</li></ul>	

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	<p>about the potential for unintended consequences of the parking proposals. He asked the Council to consider not implementing further restrictions because the current regulations are not enforced.</p> <p>Cllr Howell thanked Mr Melhuish for the data and offered to share it with OCC. He emphasised that nothing has been decided and any proposals would have to go to public consultation. He pointed out that one of the proposals was to instal more disabled parking bays. He confirmed that there was enforcement for parking on double yellow lines, as people had been ticketed.</p> <p>The members of the public were thanked for attending.</p>	
24/206	<p><b>COUNTY COUNCILLOR'S REPORT</b></p> <p>No report.</p>	
24/207	<p><b>DISTRICT COUNCILLORS' REPORT</b></p> <p>A written report had been circulated. At the meeting Cllr Foxhall reported</p> <ul style="list-style-type: none"> <li>a) Agreement had finally been reached with Earth Trust for Tuckmill Meadows. Cllr Ware was thanked for her support on this.</li> <li>b) A lot of people had attended the recent Watchfield PC meeting regarding the ARAP programme. She had been trying to emphasise the impact the scheme was having on Watchfield and Shrivenham. Expert Community Liaison was required. Discussion followed on the organisation of the scheme. Although it was being well run in Shrivenham, there had been no input from Watchfield. Cllr Bartle felt that the scheme had been badly organised from the start, but Shrivenham had been able to overcome the issues faced. Cllr Foxhall to write to the new MP asking that this is taken up at a national level. It was noted that cultural education and training was needed. Cllr Ware pointed out that the Vale was organising this; awaiting confirmation of a date.</li> </ul>	KF
20/208	<p><b>DATE OF PARISH COUNCIL MEETINGS</b></p> <p>Cllr Coffey wanted to receive meeting papers earlier so that Councillors could read them over the weekend. He suggested moving the Parish Council meetings back a week to give more time to produce the papers. Cllr Sheldon reported that the consensus was not to move the meeting date and asked officers to ensure that meeting papers were distributed before the weekend prior to a meeting.</p>	
24/209	<p><b>CLIMATE EMERGENCY ACTIONS</b></p> <p>No actions.</p>	BW
24/210	<p><b>CHAIRMAN'S ANNOUNCEMENTS.</b></p> <ul style="list-style-type: none"> <li>a) <b>Traffic Sensitive Streets consultation.</b> Information had been circulated and Cllr Sheldon explained what a traffic sensitive street was. Townsend Road/High Street had been designated a TSS but no other streets. He suggested that the PC considered requesting the length of Highworth Rd up to the end of the 20mph zone be considered as a TSS. Proposed Cllr Sheldon, Seconded Cllr Bartle. RESOLVED. Cllr Sheldon and the Clerk to develop as response.</li> <li>b) <b>Thames Water hole near the school.</b> This had been in place for at least 6 months. It was forcing people to walk in the road. It could not be filled in until Thames Water had installed the water meter. Cllr</li> </ul>	<p>RS/Clerk</p> <p>KF</p>

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	Foxhall agreed to put some pressure on Thames Water and also to write to the planning department.	
24/211	<b>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</b> a) <b>O&amp;F Committee</b> – The minutes of the O&F Committee meeting held on 25 <sup>th</sup> June had been circulated. No issues were raised, and the minutes were accepted.	
24/212	<b>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</b> a) <b>OCC Flood risk strategy.</b> Areas of local flooding were pointed out. It was agreed that the Parish Council should respond. Clerk to circulate the consultation details.	Clerk
24/213	<b>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</b> a) <b>ARAP meeting.</b> Cllr Ware reported that a regular weekly meeting was being held with the MoD contractor. The Vale had organisation information and training sessions – dates were awaited. An article from the Parish Council had been published explaining why we were supporting the Afghan families. The Cricket and Football clubs were attending meetings, and the Fete Committee would be working with the group to see how the families could participate in the fete.	EW
24/214	<b>REVIEW OF UPDATED FINANCIAL REGULATIONS</b> The update financial regulations had been circulated. There were no comments, and they were approved. Proposed Cllr Coffey, Seconded Cllr Ware. <b>RESOLVED.</b>	
24/215	<b>PLANNING MATTERS - NEW APPLICATIONS</b> a) <b>P24/V1063/PDH – 19 Cleycourt Road.</b> Permitted development for a single storey rear extension. Response due by 11 <sup>th</sup> June. There were no objections. b) <b>P24/V1257/HH - 1A Sandy Lane.</b> Partial garage conversion. There were no objections/ c) <b>P24/V1398/HH – 2 Charlbury Road.</b> First floor side extensions. Response due by 17 <sup>th</sup> July. There were no objections. d) <b>P24/V1345/PDH – 19 Cleycourt Road.</b> Extension to dwelling. For information only. e) <b>P24/V1318/LDP – 7 Raven Way.</b> Erection of an attached drive through garage. For information only.	
24/216	<b>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</b>  None.	
24/217	<b>PLANNING MATTERS – DECISIONS</b> a) <b>P24/V1063/PDH – 19 Cleycourt Road.</b> Permitted development for a single storey rear extension. Withdrawn.	

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	<p>b) <b>P24/V1017/PIP – Land at Townsend Road.</b> Permission in principle for residential development of single storey dwellings. Awaiting determination.</p> <p>c) <b>P24/V1032/HH – 22 Cleycourt Road.</b> A link between an approved extension and an existing garage. Granted.</p>	
24/218	<p><b>PLANNING MATTERS – MAJOR DEVELOPMENTS</b></p> <p>a) <b>Cala Development, Highworth Road.</b> Nothing to report.</p>	
24/219	<p><b>PARKING ON THE HIGH STREET</b></p> <p>The officer had confirmed that the consultation would start in the next two weeks and would go before OCC for a decision in September. The consultation would go to the whole village and to neighbouring villages.</p>	SH
24/220	<p><b>PARISH COUNCIL WEBSITE</b></p> <p>Nothing to report.</p>	SH
24/221	<p><b>TRANSPORT</b></p> <p>The Trustees had attended an event to review wheelchair accessible vehicles and came up with a shortlist of two suppliers. One vehicle had been test driven and an order had been placed. They had received a very good deal and now have funds available to run the service for the next 5 years. It was hoped that the service would start in September.</p>	SC
24/222	<p><b>SCHOOL LIAISON</b></p> <p>The statue was to be delivered to the new school next week. It was questioned whether there was any way public art could be provided for the school. Cllr Jones to speak to the Vale. It was also suggested that she speak to the Defence Academy.</p>	JJ
24/223	<p><b>COMMUNITY SPEEDWATCH</b></p> <p>Hi-Vis jackets had been received. The team was very pleased with them. It had been a busy month with 18 sessions all within 20mph zones. 532 vehicles have been reported. The top speed was 45mph. Nine drivers were reported for abusive behaviour or rude gestures. The SID had been moved and data requested by the supplier had been sent. The grant toward the cost of the solar panels had been received. Cllr Ian Snowdon was thanked for his help with this.</p>	GP
24/224	<p><b>S106/CIL FUNDING</b></p> <p>a) <b>Memorial Hall projects.</b> No update.</p> <p>b) <b>Community Art.</b> Letter to be send to the artist regarding the bench. A proposal had been received for a piece of art in the Recreation Ground. To be circulated.</p>	<p>BW/Clerk</p> <p>JJ/Clerk</p>
24/225	<p><b>ALLOTMENTS REPORT</b></p> <p>Letters had been sent including two notices to quit. There had been some dramatic improvements since then. Another inspection would be held shortly. One of the water tanks had been overflowing but had been fixed. It was pointed out that the rat boxes had not been removed. LF to arrange for their removal.</p>	<p>RS</p> <p>LF</p>
24/226	<p><b>REPORT ON ENVIRONMENTAL MATTERS</b></p> <p>Tuckmill Meadows had been mentioned in Cllr Foxhall's report. The key question was when the fencing would be installed. A meeting scheduled for last week did not take place.</p>	BW
24/227	<b>REPORT ON SOCIAL MEDIA</b>	

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	No report.	<b>LB</b>
<b>24/228</b>	<b>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA.</b> Nothing.	
<b>24/229</b>	<b>DATE OF NEXT MEETING</b> Wednesday 4 <sup>th</sup> September 2024 at 7pm.	

The meeting closed at 20.41