

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Monday 19th May 2025 at 7.15pm

In the Vic Day Hall at the Memorial Hall

Present: Cllr Bob Sheldon, Chair (RS), Cllr Richard Bartle (RB), Cllr Lucy Brown (LB), Cllr Simon Howell (SH), Cllr Julia Jones (JJ), Cllr Elaine Ware (EW), Cllr Bjorn Watson (BW), Cllr Claire Winfield (CW)

In Attendance: Julia Evans, Lyn Frape

County Councillor:

District Councillors: Cllr Viral Patel

Public: 5 Members of the public

25/133	<p>RECORDING OF MEETING It was noted that the meeting was being streamed and recorded. Cllrs Bartle, Howell, Jones and Ware requested that their objection to being recorded be noted. It was pointed out that the legislation allowed for meetings to be recorded and/or streamed. Cllr Howell requested a copy of the recording. Cllr Winfield to send this. It was requested that recording was stopped when the meeting stopped.</p>	CW
25/134	<p>APOLOGIES FOR ABSENCE Cllrs Pearson and Woodhouse.</p>	
25/135	<p>DECLARATIONS OF INTEREST None.</p>	
25/136	<p>MINUTES OF THE PREVIOUS MEETING The minutes of the Parish Council meeting held on 7th May 2025 were approved. Proposed Cllr Howell, Seconded Cllr Ware. RESOLVED. The minutes were signed. Cllr Winfield wished it to be recorded that she felt minute reference 25/132 was inaccurate.</p>	
25/137	<p>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</p> <ul style="list-style-type: none"> a) 25/71 (25/34 - 25/04 - 24/333 - 24/304 - 24/280) – EV Charging at Martens Road Car Park – Cllr Pearson. No progress. b) 25/71 (25/34 - 25/05) – Complaint about the state of the pavements in the village – County Councillor. No progress, c) 25/78 – New bin at the Lych Gate – Cllr Sheldon. No progress. 	County Councillor RS
25/138	<p>PUBLIC REPRESENTATION The following matters were raised: .</p> <ul style="list-style-type: none"> a) A member of the public complained that the meeting started early. Cllr Sheldon explained what had happened and offered to re-start the meeting, but the offer was dismissed. He stated that the only items covered – apologies, declarations of interest and approval of the previous minutes were not contentious. 	
25/139	<p>COUNTY COUNCILLOR'S REPORT No report.</p>	
25/140	<p>DISTRICT COUNCILLORS' REPORT There had been no update since the meeting on 7th May. Cllr Patel was thanked for attending.</p>	

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25/141	<p>CHAIRMAN'S ANNOUNCEMENTS.</p> <p>a) Footpath Diversion order. The current footpath order has the route going through the football pitch. In order to install the connecting path to the school a diversion order will be required which will cost £800. This was approved. Proposed Cllr Sheldon, Seconded Cllr Bartle. RESOLVED.</p>	
25/142	<p>FINANCIAL MATTERS</p> <p>a) March Finance Reports. These had been circulated. No issues were raised. Proposed Cllr Brown, Seconded Jones. RESOLVED. There was one abstention.</p> <p>b) April Payments. These had been circulated. No issues were raised. Proposed Cllr Watson, Seconded Cllr Brown. RESOLVED. There was one abstention.</p> <p>c) To approve unplanned or unbudgeted expenditure. The request for a grant toward the cost of a Mad Hatter's Tea Party was withdrawn.</p>	
25/143	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>None.</p>	
25/144	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) Joint Local Plan update. It was noted that this was being examined by the planning inspector.</p> <p>b) Speeding on Highworth Road. A complaint had been received about the crossing outside the school. Because the road was unadopted there was no official speed limit. There was nothing the Council could do. The responsibility was with the developer. Cllr Ware suggested asking Cllr Foxhall to take the matter up with FATAAC. Clerk to write to them.</p>	Clerk
25/145	<p>REVIEWS</p> <p>a) Terms of Reference for the Personnel Committee. Cllr Winfield incorrectly stated that the Terms of Reference for this committee had not been reviewed since 2017. It was pointed out that they had been reviewed in 2023. She asked for a copy of the previous Terms of Reference. The terms of reference were approved. Proposed Cllr Bartle, Seconded Cllr Brown. RESOLVED.</p> <p>b) Terms of Reference for the Disciplinary & Grievance Committee. Approved. Proposed Cllr Brown, Seconded Cllr Bartle. RESOLVED.</p> <p>c) Terms of Reference for the Planning Committee. Proposed Cllr Bartle, Seconded Cllr Brown. RESOLVED.</p>	
25/146	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>a) ARP meeting – Cllr Ware noted the change of name from ARAP to ARP (Afghan Resettlement Programme). She reported that the coffee morning in April was well attended. The football club would be inviting children to have a kickabout on</p>	EW

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	<p>the main pitch. Cllr Sheldon and Ware had attended an online meeting. The number of families arriving will begin to reduce in October. Cllr Ware was pleased with the way things were working out within the community. It was reported that the Mears' team leader was leaving her post.</p>	
25/147	<p>PLANNING MATTERS - NEW APPLICATIONS a) P25/V0710/HH – 5 Forrest Close. Single storey side extension. Response due by 9th May. There were no objections.</p>	
25/148	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA None.</p>	
25/149	<p>PLANNING MATTERS – DECISIONS</p> <ul style="list-style-type: none"> a) P25/V0261/LB – Shrivenham Church of England Primary School, High Street. Replacement windows and rainwater goods to school listed building; alterations to the school grounds, including new fencing and repairs to a section of the boundary wall; and alterations to two modern unlisted buildings, comprising a replacement canopy and a small reception extension. Awaiting determination. b) P25/V0050/HH – 6 Hicks Close. Conversion of double garage to an annexe with an office and gym. Awaiting determination. c) P24/V1867/FUL – Land to the west of Northford Close. New access to golf course for grounds maintenance vehicles. Awaiting determination. d) P25/V0367/FUL - Smelting Yard Station Road Shrivenham Swindon SN6 8GG. Partial change of use (75%) of existing agricultural building to light industrial / storage. Awaiting determination. e) P25/V0260/FUL - Shrivenham Church Of England Primary School High Street Shrivenham Swindon SN6 8AA. Replacement windows and rainwater goods to school listed building; alterations to the school grounds, including new fencing and repairs to a section of the boundary wall; and alterations to two modern unlisted buildings, comprising a replacement canopy and a small reception extension. Awaiting determination. f) P25/V0620/LDP - 23 Lawrence Avenue Shrivenham Swindon SN6 8FZ. Loft conversion with dormer window. Awaiting determination. 	
25/150	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS a) Cala Development, Highworth Road. No update. The item to be removed from the agenda.</p>	
25/151	<p>UPDATE ON COMMUNITY ACTIVITIES Cllr Watson congratulated the Fete committee and the CCG for the successful party in the park.</p>	

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25/152	CLIMATE EMERGENCY ACTIONS It was reported that The Hub would be closing because the Coop was proposing to sell the building.	
25/153	PARKING ON THE HIGH STREET Cllr Howell had made the OCC officer aware of the concern in Manor Lane. No further update.	SH
25/154	PARISH COUNCIL WEBSITE No update.	SH
25/155	COMMUNITY TRANSPORT The bus service was going well. Cllr Sheldon appealed for a member of the public to take this on.	RS
25/156	SCHOOL LIAISON No update.	JJ
25/157	COMMUNITY SPEEDWATCH A written report had been circulated. More volunteers were required.	GP
25/158	S106/CIL FUNDING a) Proposal for piece of art for the Recreation Ground. The documents had been sent to the S106 officer.	JJ
25/159	ALLOTMENTS REPORT All the plots had been let. Inspections were due later this month; a couple of plots will need work. One of the gates was to be permanently closed. Work was required on the large trees on the boundary. The removal of the mound was due to take place in the near future.	RS
25/160	BEATING OF THE BOUNDS This took place on 17 th May. There were 22 walkers which was slightly more than last year. It was a successful community event.	CLOSED
25/161	REPORT ON ENVIRONMENTAL MATTERS a) Tuckmill Meadows SSSI. The Earth Trust contractor had started work on the fence. Posts had been installed and some of the fencing erected. Once complete Dexter cattle would be brought to the site. b) Canal Group. Nothing to report.	BW
25/162	REPORT ON SOCIAL MEDIA There had been quite a bit of activity in the past month. Messages were about the Beating of the bounds, allotments and Party on the rec. There had also been posts about the Annual Assembly. Trending topics: Awareness about dog attacks. Rain or Shine would be posted after the Annual Assembly along with one calling for Speedwatch volunteers. It was noted that some Councillors were posting on their own social media accounts. Cllr Brown reminded	LB

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	Councillors that anything regarding raising awareness of Parish Council matters should come from her or the office. She pointed out that the social media policy was available on the website.	
25/163	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA. None.	
25/164	DATE OF NEXT MEETING Wednesday 4 th June 2025 at 7pm.	

The meeting closed at 20.06