

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Wednesday 4th June 2025 at 7.00 pm

In the Vic Day Hall at the Memorial Hall

Present: Cllr Bob Sheldon, Chair (RS), Cllr Richard Bartle (RB), Cllr Lucy Brown (LB), Cllr Simon Howell (SH), Cllr Julia Jones (JJ), Cllr Elaine Ware (EW), Cllr Bjorn Watson (BW), Cllr Claire Winfield (CW), Cllr Nathan Woodhouse (NW)

In Attendance: Julia Evans, Lyn Frape

County Councillor:

District Councillors: Cllr Kat Foxhall

Public: 4 Members of the public

25/165	RECORDING OF MEETING Cllrs Bartle and Ware noted their objection to the recording of the meeting. Cllr Howell pointed out that he had not yet received a copy of the recording as requested at the previous meeting. Cllr Winfield stated that she was under no legal obligation to share the recording. Cllr Sheldon to follow this up.	RS
25/166	APOLOGIES FOR ABSENCE Cllr Pearson.	
25/167	DECLARATIONS OF INTEREST None.	
25/168	MINUTES OF THE PREVIOUS MEETING The minutes of the Parish Council meeting held on 19 th May 2025 were approved. Proposed Cllr Brown, Seconded Cllr Bartle. RESOLVED. The minutes were signed.	
25/169	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA <ul style="list-style-type: none">a) 25/137 (25/71 - 25/34 - 25/04 - 24/333 - 24/304 - 24/280) – EV Charging at Martens Road Car Park – Cllr Pearson. No update.b) 25/137 (25/71 - 25/34 - 25/05) – Complaint about the state of the pavements in the village – County Councillor. No progress. Cllr Foxhall to follow this up.c) 25/137 (25/78) – New bin at the Lych Gate – Cllr Sheldon. No progress.d) 25/128 – Defibrillator training. Mr Lloyd had not yet received a response.	GP KF RS Mr Lloyd
25/170	PUBLIC REPRESENTATION The following matters were raised: <ul style="list-style-type: none">a) A member of the public requested that all Council meetings be recorded. He requested audio recordings for all meetings, including committees, to be posted on the Council website. Cllr Sheldon pointed out that the legal record of Council meetings was the signed minutes.b) Justification for the cost of polling cards was demanded. Cllr Sheldon explained the situation. The time limit had been set by Democratic Services. The request to post emails from Democratic Services on the Council website was refused.c) A complaint was received about the lack of action on potholes and pavements. The resident was to contact OCC again.	

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	d) Parking on Fairthorne Way was effectively narrowing the road and was causing a problem. To be added to Cllr Howell's list of matters to discuss with the OCC officer.	
25/171	COUNTY COUNCILLOR'S REPORT No report.	
25/172	DISTRICT COUNCILLORS' REPORT A written report had been circulated. At the meeting Cllr Foxhall reported that: a) Information had been released about local government reorganisation. People were urged to have their say on the proposals. b) The Climate Action fund was still open. c) The District Council website was still down. There will be extensions to the response dates for planning applications. d) Garden waste permits were working well but there were some issues with those running small businesses as they have not been able to renew their permits. e) The Cricket Club needs a set of permanent training nets, but they don't have any money. Cllr Foxhall asked whether there was any S106 money. Cllr Watson stated that this has been discussed before and there was not any more money. Cllr Foxhall had asked officers if there was any unallocated funding available. Cllr Foxhall was thanked for attending.	
25/173	CHAIRMAN'S ANNOUNCEMENTS. a) Recruitment. The recruitment of a new Clerk was under way. b) Rain or Shine. The performance on 27 th June will be held indoors because the cricket club is using the recreation ground.	
25/174	APPOINTMENT OF MEMBER WITH RESPONSIBILITY FOR PARISH TRANSPORT Cllr Sheldon was liaising with a member of the public about this.	RS
25/175	APPOINTMENT OF MEMBER WITH RESPONSIBILITY FOR EMERGENCY PLANNING Clerk to contact OCC regarding support available for this.	Clerk
25/176	FINANCIAL MATTERS a) April Finance Reports. These had been circulated. No issues were raised. Proposed Cllr Brown, Seconded Cllr Bartle. RESOLVED. There was one abstention. b) May Payments. These had been circulated. Cllr Sheldon noted that the insurance was in the final year of a long term agreement . Proposed Cllr Brown, Seconded Cllr Woodhouse. RESOLVED. There was one abstention. c) To approve unplanned or unbudgeted expenditure. a. Plaque for Coppidthorne Meadow. The cost was £140 plus VAT. The stone had been donated. The expenditure was approved. Proposed Cllr Howell, Seconded Cllr Brown. RESOLVED.	
25/177	TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS	

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25/178	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) Complaint about grass cutting. The areas that were named as having been missed were not included in the grass cutting schedule. It was noted that Fairthorne Way had also been missed and there was some work to be done in the allotments. The contractors were dealing with these issues.</p>	Clerk
25/179	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>a) ARP meeting – Cllr Ware reported that there had been changes in the Mears team, which had been reduced from 5 to 2. The football club were arranging kickabout sessions on the main pitch on Friday evenings. Arrangements were in hand to set up a bike maintenance course.</p>	EW
25/180	<p>PLANNING MATTERS</p> <p>It had not been possible to update planning applications as the Vale website was out of service from 27th May due to a systems update.</p>	
25/181	<p>UPDATE ON COMMUNITY ACTIVITIES</p> <p>No update.</p>	
25/182	<p>CLIMATE EMERGENCY ACTIONS</p> <p>No update.</p>	
25/183	<p>PARKING ON THE HIGH STREET</p> <p>There had been no further correspondence regarding parking on Manor Lane. The OCC officer was liaising with residents directly.</p> <p>Cllr Howell thanked Mr Lloyd for his photograph of the problem in Fairthorne Way. He will ask that consideration be given to double yellow lines at the junction.</p> <p>Cllr Howell to establish the timing for the review of the scheme.</p>	SH
25/184	<p>PARISH COUNCIL WEBSITE</p> <p>No update.</p>	SH
25/185	<p>COMMUNITY TRANSPORT</p> <p>Mrs Hockley was invited to give an update as vice-chair of West Vale Mobility. She reported that the scheme was working well, and they now had a website. More drivers were required.</p>	RS
25/186	<p>SCHOOL LIAISON</p> <p>A meeting had been scheduled to discuss the concert on 25th June. Cllr Jones had visited the new SEND school. An open day was to be arranged. It was hoped that the school would open in September.</p>	JJ

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25/187	COMMUNITY SPEEDWATCH A written report had been circulated. The maximum recorded speed in the 20mph zone was 41mph. Cllr Sheldon thanked the team for their efforts.	GP
25/188	S106/CIL FUNDING a) Proposal for piece of art for the Recreation Ground. The funding agreement was to be signed after which the funds would be released. The location and design for the artwork would then be discussed.	JJ
25/189	ALLOTMENTS REPORT An inspection was due to take place on 8 th June. a) New water tank. – Awaiting quotes. Deputy Clerk chasing. b) The Mound – a request for expenditure of up to £540 was made. Cllrs Woodhouse and Brown declared an interest and did not vote. The cost was approved. Proposed Cllr Bartle, Seconded Cllr Jones. RESOLVED. Cllr Howell asked if the earth could be used to fill holes in the recreation ground, but this was not recommended.	NW LF LF
25/190	REPORT ON ENVIRONMENTAL MATTERS a) Tuckmill Meadows SSSI. The fence had been completed. b) Canal Group. No update.	BW
25/191	REPORT ON SOCIAL MEDIA There had been 6 posts covering council meetings, the by-election, volunteering requests and Rain or Shine. The Council Facebook page now has 577 followers. Cllr Brown had plans to improve this. She encouraged all councillors to engage with the posts. A post was to be put out for volunteer drivers for West Vale Mobility and also a link to the website for Council agenda. a) Trending topics. Tuckmill had started some chatter. Allotment thefts were also a topic. These had been flagged with Cllrs Woodhouse and Sheldon.	LB
25/192	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA. Cllr Winfield requested a motion on meeting recording.	CW
25/193	DATE OF NEXT MEETING Wednesday 2 nd July 2025 at 7pm.	

The meeting closed at 20.02