

## **SHRIVENHAM PARISH COUNCIL (SPC)**

The Memorial Hall, Highworth Road,

Shrivenham, SN6 8BL

Telephone: 01793 782 925

[www.shrivenham.org](http://www.shrivenham.org)

Clerk: Liza Whitney

### **Minutes of Monthly Shrivenham Parish Council (SPC) meeting held on Wednesday 7<sup>th</sup> February 2026 at 7:00 pm In the Vic Day Hall at the Memorial Hall**

**Cllrs. Present:** Bob Sheldon (Chair)  
Nathan Woodhouse  
Richard Bartle  
Julia Jones  
Elaine Ware  
Gerard Pearson  
Simon Howell  
Claire Winfield  
Lucy Brown

**In attendance:** Liza Whitney (Parish Clerk)  
Lyn Frape (Finance Officer & Deputy Clerk)  
Mia Paterson-Hammond (Administration and Hall Officer)  
C/Cllr Emma Markham  
8 members of the public

#### **26/031 Recording of Meeting**

It was noted that the meeting was being recorded via audio and video livestream.

#### **26/032 Apologies for Absence**

Cllrs. Page, Watson, and Foxall

#### **26/033 Declarations of Interest**

None. Cllr. Sheldon asked for interest to be declared throughout the meeting.

#### **26/034 Minutes of previous meetings**

Minutes of the Shrivenham Parish Council (SPC) meeting held on the 3<sup>rd</sup> January 2026 were approved. PROPOSED: Cllr. Brown, SECONDED: Cllr. Ware and RESOLVED (unanimously). Minutes were signed. Cllr. Winfield reported she cannot agree as was not in attendance.

#### **26/035 Electronic communications consent**

Councillors should sign a document to agree to electronic communications from SPC.

#### **26/036 Any matters arising from previous meetings and not itemised on this Agenda:**

None reported.

**a) EV Charging – Cllr. Pearson**

- i. Cllr. Pearson reported there is potential for a 1 phase and a three phase, most likely will be the three phase.
- ii. They will charge swiftly enough to be accepted by all. Soon to be released for budget.
- iii. 3 x companies met onsite previously and not come back hence the quotes will be taken again from new suppliers.

**b) Ongoing complaint about the state of the pavements in the village – C/Cllr. Markham**

Chair to photograph problematic pavements – currently awaiting a report.

**26/037 Public Representation**

**a) Dangerous road traffic and road users on Highworth Road construction**

- i. Mrs. Parslow reported a concern about the construction of traffic near the slip road. They had a near collision with a car almost head on. There is a diversion, but large lorries and trucks are not using the diversion. Causing potholes and dangerous traffic. We believe this is from the Highworth construction. Report continues to say large cement lorries have caused recent pothole repairs to be needed again.
- i. Cllr. Sheldon reported that the local speed watch has been using their equipment to try and capture evidence of dangerous traffic and road use. Yet to receive all companies' names. One company is Earthline.

**b) Worries about the danger to life with continued construction traffic**

- i. Mrs. Sillet reported a similar complaint near the second part of Crosstrees. School children have reported to the school they did not feel safe walking to and from school. Worries for the danger to life with continued construction traffic.
- ii. Cllr. Sheldon reported a speed limit sign is not permitted in this area as the highways come under Oxfordshire County Council (OCC).
- iii. Mrs. Sillet confirmed, however, that OCC had told her to go to the local Parish Council instead of Highways.

**c) Yellow Lines are to be painted on Oxford way of village on Fair Thorne way.**

Mrs Stinton reported a worry regarding the painting of yellow lines needed on the Oxford side of Fair Thorne way.

**d) Wednesday Morning health walk**

David Jepson stated of all the Health Walks across 15 council villages, Shrivenham health walk consisted of 50% of the entire turn out across the Health Walks program. This is excellent news.

**26/038 County Councillor's Report**

**a) Wicklesham Quarry Science Park Approval**

Faringdon Town Council outlined their approval for new science park next to Faringdon Quarry on side of A420. Potential for access bridge on A420 road. C/Cllr. to gain more information and report back.

**b) Councillor Priority Fund**

The Priority Fund is open, SPC to think of what could benefit and apply. C/Cllr. Markham stated that she has approved funds to other applicants. The deadline is November 2026. There is around £10,000 in funds available across 15 Parishes.

**c) Visibility signage traffic incidents**

Residents are encouraged to report all incidents and near misses of traffic collisions to Thames Valley Police under a new priority programme for better access, signage and visibility to potentially dangerous junctions or roads.

**26/039 District Councillor's Report**

**a) Parking issues**

Cllr. Howell stated his report for the parking regulations will be out for the public to view in a few weeks.

Cllr. Sheldon read out a complaint on behalf of a member of the Public about the parking off Shrivenham High Street.

**b) Highways not responding to Bloor Homes 200 dwellings**

Cllr. Ware stated about the silence of Highway's response re. concerns of access and safety. Cllr. Markham will investigate. Cllr.s Howell and Ware to discuss raising formal complaint with Oxfordshire County Council (OCC).

**c) Flooding on A420 Coleshill**

Cllr. Sheldon read out on behalf of D/Cllr.

**26/040 Chairman's Announcements**

- i. The current Hall Manager has handed in their notice and will end their employment with us on 23<sup>rd</sup> February 2026.
- ii. There will be advertisements for 2 positions: Caretaker and an Administration and Hall Officer.
- iii. The SPC agreed to take on a 6-week temporary cover while our current handyman is off on scheduled leave.

**26/041 Website**

Cllr. Sheldon reported Cllr. Page's efforts on the website are a great improvement and was aimed to be finished by the end of February. Cllr. Sheldon states that a website link will be sent to all councillors for them to interact with the website and give feedback. Short bio and photo needed from each councillor. A photo of entire Council to be organised.

**26/042 Charlie Maynard's surgery**

The next MP's surgery will be in the Memorial Hall on Friday 27<sup>th</sup> March 2026 from 2-4pm

**26/043 Parking**

Full report due at next meeting from Cllr. Howell

**26/044 Finance**

- a) **November reports:** PROPOSED: Cllr Sheldon, SECONDED: Cllr. Brown, RESOLVED: all
- b) **December payments:** PROPOSED: Cllr. Bartle, SECONDED: Cllr. Brown, RESOLVED: all
- c) No unplanned expenditure.

**26/045 Personnel Committee**

- a) Cllr. Page's motion to increase the Personnel Committee by one. PROPOSED: Cllr. Page, SECONDED: Cllr Ware, RESOLVED: all.
- b) Cllr. Ware PROPOSED Cllr. Page as the new Member, SECONDED: Cllr Brown, RESOLVED: all. Terms of Reference have been circulated; no issues were raised.

**26/046 Planning:** Cllr. Bartle gave brief overview of discussion at Planning Committee Meeting (PCM) 29<sup>th</sup> February 2026.

**26/047 Environmental issues:** The Refillery on the high street in Shrivenham is closing down.

**26/048 Education Liaison:** Cllr. Jones stated that Shrivenham CE Primary School are applying for the Priority Fund. Cllr. Jones reported Shrivenham Primary are re-doing their statue.

**26/049 Community Transport Project:** Reported all going well, Cllr. Winfield stated her delight at seeing the van in its designated parking space.

**26/050 Speed Watch:** 12 occasions, highest speed: 47 miles/hour. Volunteers for the Speed Watch Team are welcome.

**26/051 Allotments:** Cllr. Woodhouse reported he needs to replace or extend the current water tanks on the allotment. Quotes for gate and overhanging trees obtained and work will happen soon. 5 plots available – 4 on waiting list – 2 of which have declined.

**26/052 social media:** Cllr Brown will hand over social media access details.

**26/053 Agenda items for next meeting:**

- a) Cllr. Winfield – streaming of meetings, streaming equipment
- b) Cllr. Brown – Personnel update on monthly SPC meetings

Cllr. Bartle **PROPOSED**, Cllr. Brown **SECONDED**, all **RESOLVED**.

**26/054** Date for next meeting: Wednesday 4<sup>th</sup> March in Vic Day Hall

**Meeting closed:** 20:23 PM