

VISCOUNTESS BARRINGTON'S TRUST (VBT)

The Memorial Hall, Highworth Road,

Shrivenham, SN6 8BL

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www.shrivenham.org

Secretary: Liza Whitney

Minutes of Monthly Viscountess Barrington's Trust meeting held on Tuesday 4th November 2025 at 9:00 pm In the Vic Day Hall at the Memorial Hall

Trustees present: Julia Jones (Vice-Chair)
Bob Sheldon
Richard Bartle
Gerard Pearson
Richard Page

In attendance: Liza Whitney (Secretary)
Lyn Frape
Alisha Sorr
2 members of the public

25/96 Apologies for absence

Tte. Brown, Tte. Howell, Tte. Ware, Tte. Watson, Tte. Winfield, Tte. Woodhouse.

25/97 Declaration of Interest

None

25/98 Minutes of meeting held on Wednesday 3rd September 2025

The minutes of the meeting held on Wednesday 3rd September 2025 were signed as a correct record. PROPOSED: Tte. Sheldon SECONDED: Tte. Bartle and RESOLVED (unanimously).

25/99 Matters arising from last meeting

None.

25/100 Public Representation

None.

25/101 To receive such communications as the person presiding may wish to lay before the meeting

None.

25/102 Chairman's announcements

As of today's meeting, it is now the sixth week without both a deputy and hall manager, who are both full-time members of staff. This has caused a great deal of stress and increase in workload to the three part-time office staff. This has also put considerable stress on VBT chair/vice-chair, with Tte. Jones taking on the responsibility to show

potential hirers around the hall and along with Trustees Sheldon and Woodhouse, assisting in taking care of some hall management matters.

25/103 Financial matters

- a) **Financial matters for September and October.** These had been circulated, and no issues were raised. PROPOSED: Tte. Sheldon, SECONDED: Tte. Bartle. There was one abstention. The financial reports were signed. RESOLVED.
- b) **Payments made in September and October.** These had been circulated, and no issues were raised. PROPOSED: Tte. Sheldon SECONDED: Tte. Pearson. There was one abstention. The payments were signed. RESOLVED.
- c) **Receive bookings report.** Bookings report to the end of August was presented.

Bookings to date

Hall: £47,627

Pavilion: £16,008

Rest of the year

Hall: £18,233

Pavilion: £6,116

TOTAL

Hall: £61,860

Pavilion: £22,124

COMBINED TOTAL: £83,984

25/104 Hall Management Committee (HMC) Report

a) Pavilion.

Work carried out on the ladies' toilet under the insurance claim has been completed

b) Playground.

As discussed at previous HMC meeting Tte. Winfield will get three quotes for meeting RoSPA requirements and the removal of the slide with the addition of a safety bar in its place. Any potential plans for the playground will be circulated and there is a focus on also making it accessible.

c) Kitchen.

Two quotes have been received:

PJE: £36,631

Oakridge contractors: £20,621

A third contractor has been contacted and will be presented to the next HMC meeting. The work is aimed to be carried out between February and March 2026.

d) Car Park.

Volunteers to resurface the carpark no longer needed. Seeking two quotes for costs to supply gravel and resurface the car park.

25/105 Memorial Tree

Things are progressing well with the tree; awaiting a delivery date. Once planted the tree will become the permanent village Christmas Tree as well as the Centennial Tree. This will coincide with switching on new lights.

25/106 Centenary Celebration Group (CCG) Report

- a) A showcase of the CCG's achievements throughout the past 18 months to be produced, this may be through a public newsletter or presented at next VBT meeting.

Items to be presented in the showcase will be decided upon at next CCG meeting.
Group set to disband at the end of 2025, the reforming of another will be decided upon in January 2026 VBT meeting.

b) Shrivenham Then and Now was very successful and £420 was raised.

25/107 To receive reports from Trustees attending meetings on behalf of the Trust

None.

25/108 Any other business to be added to next month's agenda

Seeking help for Rain or Shine

25/109 Date of Next meeting

Wednesday 7th January 2026

Meeting closed at 20.44