



**Personnel Committee Meeting**  
**Tuesday 7 July 2026 at 09:45 in the Chestnut Room**  
**Memorial Hall, Highworth Road, SN6 8BL**

**Agenda**

1. To receive apologies for absence
2. Declarations of interest
3. To approve the minutes of the previous meeting
4. Matters arising
5. Public speaking time
6. To move a motion for Confidential session
7. Finance Officer role
8. Grievance policy
9. Staff hours

Liza Whitney  
Clerk, Shrivenham Parish Council (SPC)