

SHRIVENHAM PARISH COUNCIL (SPC)

The Memorial Hall, Highworth Road,
Shrivenham, SN6 8BL
Telephone: 01793 782 925
www.shrivenham.org
Clerk: Liza Whitney

Minutes of Monthly Shrivenham Parish Council (SPC) meeting held on Wednesday 1st April 2026 at 7:00 pm in the Vic Day Hall at the Memorial Hall

Cllrs. Present: Bob Sheldon (Chair)
Julia Jones
Richard Bartle
Elaine Ware
Gerard Pearson
Simon Howell
Lucy Brown
Richard Page
Nathan Woodhouse
Claire Winfield

In attendance: Liza Whitney (Parish Clerk)
Lyn Frape (Finance Officer & Deputy Clerk)
C/Cllr Emma Markham
6 members of the public

26/075 Recording of Meeting

It was noted that the meeting was being recorded via audio and video.

26/076 Apologies for Absence

Cllrs. Watson and D/Cllr Kat Foxall.

26/077 Declarations of Interest

None.

26/078 Minutes of previous meetings

Minutes of the Shrivenham Parish Council (SPC) meeting held on 4 February 2026 and 4th March 2026 were APPROVED (unanimous).

26/079 Any matters arising from previous meetings and not itemised on this Agenda:

a) EV Charging – Cllr. Pearson

Cllr. Pearson reported contacting 4 companies who have previously installed in local area. Osprey charging responded saying it was unlikely to get the usage of 5-10 times per day required for rapid chargers to justify the investment of between £40,000 and £100,000. Cllr. Pearson reported the College Farm carpark had rapid chargers close by limiting the demand for our carpark. He was contacting slow charging companies.

26/080 Public Representation

SHRIVENHAM PARISH COUNCIL (SPC)

a) Publicising Parish Assembly

- i. Penny Hockley reported that the Parish Assembly was not advertised in the Parish Magazine.
- ii. John Lloyd stated that advertising on Facebook and Nextdoor would be beneficial, and recommended inviting the County and District Councillors.
- iii. Clerk LW advised SPC do advertise on Facebook.

b) Play Park

- i. Member of the public asked why there was no provision made available for the restoration of the Play Park.
- ii. Cllr. Sheldon reported that the council has some funds for the repairs, however the council does not currently have the funds to cover a full refurbishment. The council have been in contact with repair companies for quotes and plans to move forward.
- iii. Member of the Public asked why funds were spent on the MUGA and not the play park, when more children use the play park.
- iv. Cllr. Sheldon responded that the S106 funds were specifically for the MUGA only.

26/081 County Councillor's Report, noted:

- a) A420 road potholes problem moved now to Traffic management planning for repairs to happen shortly.
- b) Better drainage and a long-term solution needed for road flooding.
- c) Meeting at Pennyhooks, at pre-planning stage to build supported living for Autism and Movement.
- d) Funds were available for pavement repair.

26/082 Chairman's Announcements

- a) Cllr. Sheldon reported Oxfordshire County Council (OCC) have funds to divert the footpath. There is a meeting with the Football club, OCC and SPC on Thursday 9th April 2026.

26/083 Website

Cllr. Page reported the new website has been made. Past documents and finances need to be uploaded. The website is user friendly and accessible.

26/084 Charlie Maynard's surgery

The next MP's surgery will be in the Memorial Hall on Thursday 2nd April 2026 from 9:30-11:30am.

26/085 Community Facility for the Allotments

John Lloyd suggested a log style cabin with a public use toilet and community space. The initial costs and maintenance would be the responsibility of SAGA not the Council. Cllr. Bartle PROPOSED, Cllr. Ware, SECONDED, RESOLVED (unanimous).

SHRIVENHAM PARISH COUNCIL (SPC)

26/086 IT GDPR Training for Councillors

Cllr. Sheldon reported he encouraged all Councillors to undertake the appropriate IT and GDPR training, that was sent to all Councillors.

Cllr. Brown PROPOSED, Cllr. Ware SECONDED, RESOLVED (all in favour).

26/087 Application for S106 Money to Refurbish the Large kitchen

- a) Cllr. Sheldon proposed that Shrivenham Parish Council formally APPROVE the use of some S106 money for refurbishing the kitchen. Cllr. Sheldon PROPOSED, Cllr. Winfield SECONDED, RESOLVED (unanimous).

26/088 Play Park

- a) Cllr. Sheldon PROPOSED to use CIL (Construction Infrastructure Levy) money for the repairs of the play park. He reported there was around £1500 of CIL funds for use on the play park repairs.
- b) Cllr. Winfield reported that quotes for installing a new accessible roundabout and taking out the old fort were around £18,000 to £20,000.
- c) Cllr. Brown suggested saving the money for the play park repairs for the play park replacement.
Cllr. Sheldon PROPOSED, Cllr. Howell SECONDED and RESOLVED. (Cllr. Winfield abstained)

26/089 Committee Membership

Cllr. Winfield PROPOSED that councillors notify the clerk in advance of the Annual meeting if they wish to serve on a committee or in a group. The members would make a short statement detailing their relevant experience if a group/committee was over-subscribed. Following discussion, Cllr. Winfield withdrew the proposal. Cllr. Sheldon confirmed that at the meeting members wishing to be part of a committee should raise their hand and this will be subject to a vote, if over-subscribed the candidate will explain why they are suited.

26/090 Streaming equipment for SPC meetings

- d) Cllr. Winfield PROPOSED a council iPhone/similar item to stream SPC/VBT meetings directly to SPC Facebook page.
- e) Cllr. Sheldon replied that more information on equipment and cost was required.

26/091 Parking

Cllr. Howell reported the consultation period was almost ready to go live.

26/092 Finance

- a) **Financial Reports for February 2026:** PROPOSED: Cllr Brown, SECONDED: Cllr. Bartle, RESOLVED: all
- b) **Payments for March 2026:** PROPOSED: Cllr. Bartle, SECONDED: Cllr. Brown, RESOLVED: all

26/093 Reports from Councillors

Cllr. Sheldon asked that the Council assemble early at 6:30 pm on 6th May 2026 for the 2026 Council photograph.

SHRIVENHAM PARISH COUNCIL (SPC)

26/094 Planning

- a) Cllr. Bartle reported the sewage system at the end of Townsend Road is having to be cleared almost daily.
- b) Cllr. Bartle reported the Townsend Road traffic calming proposal. Reports from villagers that the speed bumps could impact their housing. Proposal was being questioned. Cllr. Bartle reported he suggested a 20-mph speed limit to combat this.
- c) **P25/V2394/O** – Second application attempt
- d) **P25/V2563/RM** – Proposal turned down
- e) **P25/V2787/TDC** – Held up progress due to trees
- f) **P26/V0143/DIS** – Held up progress
- g) **P26/V0227/DIS** – No further updates

26/095 Community Activates

Cllr. Jones reported the Refillery has closed and will be moving into the new Hub soon.

26/096 Education Liaison

Cllr. Jones reported The Ridgeway SEND school have two open days 14th May 2026 and 25th June 2026. Shrivenham Primary school received the Councillors priority fund. Richard Palacio met with the school to discuss the erecting of their statue.

26/097 Community Transport Project

Reported all going well – March: Large number of runs covered 352 miles.

26/098 Speed Watch

14 watches, 8 Separate sites, highest speed: 42 miles/hour in both 20-mph and 30-mph zones. 5 Vehicles reported without tax, 2 without MOT. Volunteers needed.

26/099 Allotments

3 plots available, 3 on waiting list, 3 offered.

26/100 Staff Recruitment

- a) Appointed a new Hall and Administrative officer – Mia Paterson-Hammond
- b) Interviews have undergone for new Caretaker role.

26/101 Agenda items for next meeting:

- a) Apologies for absence from Cllr. Page.
- b) Traffic monitoring with Emma Markham County Councillor.
- c) Sculpture of Lady Barrington delayed until end of April.
- d) Replacement of the clothes donation bin in Martens Rd carpark, Shrivenham.

26/102 Date for next meeting: Wednesday 6th May 2026

Meeting closed: 20:31