



MINUTES OF 4th STEERING GROUP PLANNING MEETING

4th October 2016, 2016 7.00-9.00

Version : DRAFT 1

Attendees : Pam Berridge (PB) chair, Penny Hockley (PH), David Jenkins (DJ), Maggie M Smith (MMS), Bjorn Watson (BW), Julia Jones - notes (JJ) Vic Clements (VC)

1. Apologies for Absence

Les M Smith (LMS)

2. Note previously approved minutes.

Noted

3. Matters Arising from previous minutes.

No matters arising

4. Update on working groups and recruitment of volunteers

PB expressed disappointment and concern at the lack of support for the project despite several attempts to lobby and advertising for helpers. In view of this and the time available, it was decided to proceed with the existing small team.

It was also decided that since we did not have enough people in the team to separate into working groups , we should abandon this approach and instead divide the subjects to be covered into "Policy Areas" (until such time as a better name is agreed) with each team member contributing in each policy area where and when appropriate and required.

Members identified need for economy of the process in view of limited time available so PB undertook to write the text for the plan together with SD. PB circulated a draft contents page for discussion (amended version attached annex A). It was provisionally agreed that for each Policy Area we would consider the Drayton response as a template,

PB undertook to circulate drafts of the document to SG members for comment as the process continues. It was agreed that areas of further work and/or areas needing public engagement will be brought for discussion and development at the SG meetings.

VC reminded SG that public participation was essential since ratification is required by referendum before the plan can be made. So far we have data from 2009 village survey, considered too old, responses from last year's fete on building design and from this year's fete on transport. We urgently need to have a plan for community participation including a new survey and variety of events in the next two months otherwise there will be insufficient supporting evidence for policy decisions. This to be discussed at next meeting and an action plan formulated.

5. Review of Traffic Calming Questionnaire.

A numerical breakdown of responses to date was circulated and there was some discussion about it. It was agreed that as a pointer to future areas of research it was very helpful and this theme can be developed at future meetings.



6. Consideration of Timetable and Methodology

In order to speed up the process it was agreed to have bi-weekly meetings instead of monthly. The next two meetings being Monday 17th Oct and Thurs 3rd Nov. VC will not be able to attend 3rd Nov so matters pertaining to policy areas of environment and design should be addressed at the 17th Oct meeting

7. Timetable for meetings.

Meetings are to take place on a fortnightly basis. First one Monday 17th October and Thursday 3rd November. Items for the agenda to be sent to JJ by 13th October. JJ will propose more dates up to December at the next SG meeting.

8. Update Methods of Public engagement

To be carried forward as an Agenda item for the next meeting.

9. AOB

There was no other business

12 Confirmation of date and time of next meeting.

Monday 17th October 7.00 to 9.00