



MINUTES OF 7th STEERING GROUP PLANNING MEETING

14th November 2016, 7.00- 9.00

Attendees : Pam Berridge (PB) chair, Penny Hockley (PH), David Jenkins (DJ), Vic Clements (VC), Lindsay Skelt, Julia Jones - notes (JJ)

1. Apologies for Absence

Maggie M-Smith (MMS), Les M-Smith (MMS), Bjorn Watson (BW)

2. Approve minutes of previous meeting.

The minutes were approved as a true record of the meeting.

3. Matters Arising from previous minutes.

BW had provided a summary of NP expenses for the period June 2015 – Apr 2016.

BW had indicated that the cost of an updated housing survey may be reduced if we supply ORCC with relevant questions.

PC advice is that SG is not applying for Locality Funding because the process is too complicated.

4. Feedback from meeting with Parish Council

BW reported on SG's progress to PC meeting on Monday 7th November.

BW fed back from the Steering Group meeting with Will Sparling new NP officer at the Vale on 3rd November (see Minutes dated 3rd November 2016, Section 4/

The PC accepted that the NP might not be completed until August 2017 with limiting factors being input from Vale officers and documentation.

5. Feedback from Working Party Meeting and details for 'Getting About Without a Car Day'

PG submitted a brief with draft questionnaire and DJ a poster for a consultation event to be held at the Memorial Hall on November 17th. This covered cyclists; pedestrians (including those with impaired senses and/or mobility); parents and children; public transport. Subject to the inclusion of a map of the area covered these were agreed.

6. Production of Rota for Getting About Without a Car Day'

Afternoon 2.00 – 3.00pm PH, PB, JJ, DJ and VC

Evening 6.00 – 8.30pm PB, DJ, BJ, JJ and others tbc

7. Update on Sharing and Dropbox

Data has been taken off Cropbox and backed up on a memory stick while access is reconfigured for current SG members.

8. Provisional Planning for Design Day

Meeting to be held at PH's house on Thu 1st December at 4.00pm

Action	By whom	By when	Status
Meeting to discuss strategy for Commercial Activity	PB/DJ	1/12/16	
Meeting to discuss strategy for Community Life	PB/MMS/DJ	1/12/16	
Identification of all expenditure to date	BW	14/12/16	
Trend analysis of previous surveys	LMS	1/12/16	
Draft Project Plan	PB	1/12/16	