



MINUTES OF 8th STEERING GROUP PLANNING MEETING

30th November 2016, 4.00 to 4.45

Version : DRAFT 2

Attendees : Pam Berridge (PB) chair, Penny Hockley (PH), David Jenkins (DJ), Lindsay Skelt (LS), Julia Jones - notes (JJ)

1. Apologies for Absence

Maggie M Smith (MMS), Les M Smith (LMS) Bjorn Watson (BW) Vic Clements (VC)

2. Approve minutes of previous meeting.

The minutes were approved as a true record of the meeting.

3. Matters Arising from previous minutes.

Covered in the agenda

4. Feedback from Getting About Without A Car.

LS reported that despite being fairly widely advertised the turn out was low. It was suggested that one interpretation of this was that people didn't have strong views on the subject.

PB suggested we use Survey Monkey to get additional information if we need it.

Two major concerns were; how do we slow down traffic travelling through the village and lack of parking.

While these issues can be covered in the neighbourhood plan they are not really planning issues.

LS pointed out that parking on the street provides natural traffic calming.

One interviewee had pointed out that they never had any problems crossing the road in the village as they knew the safe places to cross.

A large number of people in favour of cycling paths and traffic free areas in the new housing developments.

5. Update and Review of Project Plan

PB submitted a Shrivenham Neighbourhood Plan Project Plan for review and approval before it is sent to the Vale. Clare Roberts has now been designated as our contact person. It was approved.

A Budget will be attached where money is going to be spent. JJ to make enquires with Parish Clerk about cost of publishing Neighbourhood Plan to be included in the budget..

6. Provisional planning of Design Day.

To be decided at next meeting.

7. Confirmation of arrangements for Housing Needs Survey.

To be delivered by beginning of January once Parish council have approved the spending. At the next SG meeting we will discuss arrangements for distribution..

8. Planning of future Meetings.

JJ to email members of committee to confirm next meeting to be scheduled before Xmas.

Action	By whom	By when	Status
Meeting to discuss strategy for Commercial Activity	PB/DJ		
Meeting to discuss strategy for Community Life	PB MMS DJ		
Identification of all expenditure to date	BW	14/12/16	Complete
Trend analysis of previous surveys	LMS	1/12/16	
Draft Project Plan	PB	1/12/16	complete